



LGMSD 2021/22

Namayingo District

(Vote Code: 594)

Assessment	Scores
Crosscutting Minimum Conditions	80%
Education Minimum Conditions	70%
Health Minimum Conditions	100%
Water & Environment Minimum Conditions	90%
Micro-scale Irrigation Minimum Conditions	70%
Crosscutting Performance Measures	84%
Educational Performance Measures	78%
Health Performance Measures	76%
Water & Environment Performance Measures	79%
Micro-scale Irrigation Performance Measures	16%

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): • If so: Score 4 or else 0 	<p>The LG implemented 11 infrastructure DDEG funded projects in the previous FY. They were functional and in use as evidenced in the 3 sampled projects below:</p> <p>1. Construction of Community Learning Centre at Madowa in Buswale S/C at a cost of Shs. 57,077,000 as indicated on page 59 of the budget which was functional and in use as indicated on page 109 of the ABPR. 2. Paving around Finance and Planning block at a cost of Shs.7,000,000 as indicated on page 63 of the budget which was functional and in use as indicated on page 135 of the ABPR. 3. Bridging of Buhunya swamp in Buswale S/C (1km) at a cost of Shs. 40,000,000 as indicated on page 45 of the budget which was functional and in use as indicated on page 139 of the ABPR.</p>	4
2	<p>Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>a. If the average score in the overall LLG performance assessment increased from previous assessment :</p> <ul style="list-style-type: none"> o by more than 10%: Score 3 o 5-10% increase: Score 2 o Below 5 % Score 0 	Not applicable	0

Service Delivery Performance

Maximum 6 points on this performance measure

b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.

- If 100% the projects were completed : Score 3
- If 80-99%: Score 2
- If below 80%: 0

The LG implemented 11 (eleven) infrastructure DDEG funded projects in the previous FY. They were completed and in use as evidenced below:

1. Construction of 5 stance pit-latrines at Siro in Hama-Lolwe Island at a cost of Shs. 35,000,000 as indicated on page 27 of the budget which was completed as indicated on page 147 of the ABPR.

2. Provision of furniture (Desks) to Nasinu, Bucwera, and Busiula P/S at a cost of Shs. 10,000,000 as indicated on page 63 of the budget which was completed as indicated on page 135 of the ABPR.

3. Construction of Community Learning Centre at Madowa in Buswale S/C at a cost of Shs. 57,077,000 as indicated on page 59 of the budget which was completed as indicated on page 109 of the ABPR.

4. Phase II fencing of the District Head quarter's land at a cost of Shs. 30,000,000 as indicated on page 12 of the budget which was completed as indicated on page 40 of the ABPR.

5. Paving around Finance and Planning block at a cost of Shs. 7,000,000 as indicated on page 63 of the budget which was completed as indicated on page 135 of the ABPR.

6. Bridging of Buhunya swamp in Buswale S/C at a cost of Shs. 40,000,000 as indicated on page 45 of the budget which was completed as indicated on page 139 of the ABPR.

7. Installation of 10,000 ltrs water harvesting system at Finance and Planning Block at a cost of Shs. 8,000,000 as indicated on page 63 of the budget which was completed as indicated on page 134 of the ABPR.

8. Construction of hand washing facilities at Health Facilities at a cost of Shs. 10,000,000 as indicated on page 27 of the budget which was completed as indicated on page 134 of the ABPR.

9. Installation of Security lights (4,300W, and 4,500W) each with 5 poles at a cost of Shs. 13,000,000 as indicated on page 63 of the budget which was completed as indicated on page 134 of the ABPR

10. Emptying and treatment of pit latrines at 6 Health Facilities at a cost of Shs. 10,000,000 as indicated on page 27 of the budget which was completed as indicated on page 134 of the ABPR.

11. Procurement of Covid-19 PPEs and disposal facilities at Health Facilities at a cost of Shs. 10,000,000 which was completed as indicated on page 134 of the ABPR.

All the 11 planned DDEG projects were completed thus the overall percentage of the planned projects that were completed was at 100%.

$$11/11 * 100 = 100\%$$

Investment Performance

a. If the LG budgeted and spent all the DDEG for the

The LG budgeted to spend Shs. 247,077,000 on DDEG funded projects in the previous FY which was all spent on

Maximum 4 points on this performance measure

previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:

Score 2 or else score 0.

eligible projects/activities in accordance with the DDEG grant implementation guidelines as evidenced below:

1. Bridging of Buhunya Swamp in Buswale S/C completed at a cost of Shs. 40,000,000 as per Completion Certificate dated 30th/12/2021 was eligible for funding under DDEG as on page 8 under Code 048174 of the DDEG guidelines FY 2021/2022.
2. Construction of Community Learning Centre at Madowa in Buswale S/C completed at a cost of Shs.76,720,300 as per Completion Certificate dated 27th/6/22 was eligible for funding under DDEG as on page 8 under Code 048281 of the DDEG guidelines FY 2021/2022.
3. Supply & Installation of a 10,000 litre water harvesting system completed at a cost of Shs.7,980,000 as per Completion Certificate dated 27th/6/2022 was eligible for funding under DDEG as on page 8 under Code 098151 of the DDEG guidelines FY 2021/2022
4. Phase II fencing of District Headquarter Land completed at a cost of Shs.30,000,000 as per Completion Certificate dated 27th/6/2022 was eligible for funding under DDEG as on page 7 under Code 148272 of the DDEG guidelines FY 2021/2022.
5. Construction of 5-stance lined pit latrine at Siiro Health Centre II in Lolwe Islands S/C completed at a cost of Shs.34,780,000 as per Completion Certificate dated 28th/6/2022 was eligible for funding under DDEG as on page 7 under Code 088155 of the DDEG guidelines FY 2021/2022.
6. Installation of Security lights at the District Headquarters completed at a cost of Shs. 13,000,000 as per Completion Certificate dated 27th/6/2022 was eligible for funding under DDEG as on page 8 under Code 048380 of the DDEG guidelines FY 2021/2022.
7. Paving around Finance and Planning Block completed at a cost of Shs.7,000,000 as per Completion Certificate dated 27th/6/2022 was eligible for funding under DDEG as on page 7 under Code 148272 of the DDEG guidelines FY 2021/2022.
8. Procurement of Covid-19 PPEs and disposal facilities at Health Facilities completed at a cost of Shs. 10,000,000 as per Delivery Note dated 12th/1/2022 and Goods Received Note No. 1002 was eligible for funding under DDEG as on page 8 Code 088104 of the DDEG guidelines FY 2021/2022.
9. Emptying and treatment of pit-latrines at 6 Health Facilities completed at a cost of Shs.10,000,000 in Quarter three FY 2021/2022 as per QBPR page 134 was eligible for funding under DDEG as on page 7 under Code 08815 of the DDEG guidelines FY 2021/2022.
10. Construction of hand washing facilities at Health Facilities completed at the cost of Shs.10,000,000 as on page 7 of the ABPR was eligible for funding under DDEG as on page 7 under Code 088156 of the DDEG guidelines FY 2021/2022.
11. Provision of furniture (Desks) to Nasinu Bucwera and Busiula P/S completed at a cost of Shs.

10,000,000 as per Delivery Note No. 079 dated 24th/5/200 and Goods Received Note No. 1087 was eligible for funding under DDEG as on page 7 under Code 078183 of the DDEG guidelines FY 2021/2022.

3	Investment Performance Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates, score 2 or else score 0	<p>The variations in the contract price and Engineer's estimates of the sampled DDEG projects were as follows:</p> <p>Variation = 100% ((Contract Price – Engineers Estimate)/Engineer's Estimate))</p> <ul style="list-style-type: none"> • Construction of Madowa community learning centre buswale Subcounty –budgeted at UGX 77,077,000 actual contract price was 76,720,300 UGX with a variation of UGX 3,56,700 represented by – -0.5% • Construction of the district fence was budgeted at UGX 30,000, 000, actual was UGX 30,000,000 with a variation of UGX 0 represented by 0% • Paving of the Planning and finance Block; budgeted at UGX 7,000,000, actual was UGX 7,000,000 with a variation of 0%. <p>In conclusion,</p> <p>The variations were within the range of +/- 20% provided in the manual.</p>	2
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Performance Reporting and Performance Improvement

4	Accuracy of reported information Maximum 4 points on this Performance Measure	a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0	<p>The 3 sampled and visited LLGs confirmed staff attendance as evidenced below;</p> <p>a) In Buswale Sub county,</p> <ol style="list-style-type: none"> 1. Dr. Mbaziira Abdallahakim was the veterinary officer 2. Bwire Mathew was the Senior CDO <p>b) In Banda.Sub county</p> <ol style="list-style-type: none"> 1. Balyeidusa Thomas was the community development officer 2. Bwire Augustine was the town agent <p>c) In Namayingo Town Council,</p> <ol style="list-style-type: none"> 1. Hasoho Jolly was the Town Clerk, 2. Musa Swaliki was a Porter at NTC 	2
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Accuracy of reported information

Maximum 4 points on this Performance Measure

b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:

• If 100 % in place: Score 2, else score 0.

Note: if there are no reports produced to review: Score 0

The following 6 infrastructure projects constructed using DDEG were all in place as evidenced in Q1 pages 3 & 4, Q2 page 3, Q3 page pages 2 & 3 of the monitoring reports for the previous FY.

1. Construction of 5-stance pit latrine at Siro HC II in Hama – Lolwe Island.
2. Construction of Community Learning Centre at Madowa in Buswale S/C.
3. Phase II fencing of District Headquarters' land.
4. Paving around Finance and Planning block.
5. Bridging of Buhunya swamp in Buswale S/C (1km).
6. Construction of hand washing facilities at the Health facilities.

Q2. The undated Monitoring report as indicated on page 1 captured projects monitored which included DDEG funded namely:

1. Fencing of Namayingo District Headquarters' land.
2. Bridging of Buhunya swamp (1km) in Buswale S/C.
3. Construction of a 5-stance lined pit latrine at Siro HC II in Hama – Lolwe Island.

Q3 Monitoring conducted on 24th -25th

3/2022 captured projects monitored which included DDEG funded namely:

1. Bridging of Buhunya swamp (1km) in Buswale S/C.
2. Construction of Community Learning Centre at Madowa in Buswale S/C.
3. Construction of Hand washing facility at Bumoli HC II.
4. Construction of Hand washing facility at Buyinja HC 1V

Human Resource Management and Development

Budgeting for and actual recruitment and deployment of staff

Maximum 2 points on this Performance Measure

a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.

Score 2 or else score 0

The LG consolidated & Submitted staffing requirements to MoPS on 29/09/2022 and MoPS acknowledged receipt of it on the same day

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the District conducted Quarterly tracking and analysis of staff attendance. For stance the 2nd quarter (April – June 2022) analysis which we saw indicated that AJALO ANGELA – Senior Records officer scored 50.7% because she had gone for leave in June 2022.</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>There was evidence that LG conducted appraisal for HODs as per guidelines issued by MoPS during the previous year. For stance</p> <ol style="list-style-type: none"> 1. The District Community Development Officer Nandundu Betty Mubiita was appraised on 13th July 2022 by CAO and her overall score was 4.6% out of 5% followed with a remark Very good performance. 2. Makali Vincent (DEO) was appraised on 02/07/2022 by CAO 3. Dr. Magoola Patric (DHO) was appraised by CAO on 2/07/2022 	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>The LG implemented administrative rewards and sanction. For example, OWORI MARK was recognized for his outstanding performance as recommended by the committee & signed by CAO 21/12/2021</p>	1

7	Performance management Maximum 5 points on this Performance Measure	iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional. Score 1 or else 0	On 5th May 2021, Namayingo DLG established a Consultative Committee for staff grievance redress and was fully functional. Members on the CC include; 1. Namayega Edith – CAO/Chairperson 2. Nandundu Betty Mubiita –DCDO/Secretary 3. Gonza Bulamu SPWO/member 4. Nammumah Irene ARO/member 5. Anyango Lillian 6. Erumbi Beatrice 7. Assimwe John Steven 8. Mangeni Mathias N 9. Bwire Eriab Okumu 10. Mugeni Godfrey Obokki The committee handled cases to address grievances. For stance on 23/5/2022, the committee held a grievance meeting in the boardroom at 10:00am to discuss complaints for termination/ dismissal in respect of Wandera Fred Mango against Namayingo DLG	1
8	Payroll management Maximum 1 point on this Performance Measure or else score 0	a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: Score 1.	Namayingo DLG recruited 340 staff during the previous year but none of them accessed payroll within two months of their appointment.	0
9	Pension Payroll management Maximum 1 point on this Performance Measure or else score 0	a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: Score 1.	Namayingo DLG retired 14 staff during 2021/2022 but only one (1) accessed pension payroll within two months of their retirement.	0
Management, Monitoring and Supervision of Services.				
10	Effective Planning, Budgeting and Transfer of Funds for Service Delivery Maximum 6 points on this Performance Measure	a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY: Score 2 or else score 0	The DDEG budget for LLGs was Shs. 714,405,084 as per the approved budget for the previous FY. The DDEG to LLGs was directly transferred in full as evidenced below: Q1 of Shs. 238,135,028 was transferred on 22/7/2021. 1. Banda Sc: Shs. 43,746,990 2. Sigulu Island Sc: Shs. 21,147,444. 3. Buyinja Sc: Shs. 26,093,472	2

4. Buswale Sc: Shs. 29,822,017
5. Buhemba Sc: Shs.30,582,945.
6. Mutumba Sc: Shs. 43,062,156.
7. Lolwe Sc: 17,494,922
8. Bukana Sc: 14,299,096
- 9.Namayingo TC: 11,885,986

TOTAL: 238,135,028

Q2 of Shs. 238,135,028 was transferred on 22/7/2021.

- 1.Banda Sc: Shs. 43,746,990
2. Sigulu Island Sc: Shs. 21,147,444.
3. Buyinja Sc: Shs. 26,093,472
4. Buswale Sc: Shs. 29,822,017
5. Buhemba Sc: Shs.30,582,945.
6. Mutumba Sc: Shs. 43,062,156.
7. Lolwe Sc: 17,494,922
8. Bukana Sc: 14,299,096
- 9.Namayingo TC: 11,885,986

TOTAL: 238,135,028

Q3 of Shs. 238,135,028 was transferred on 22/7/2021.

- 1.Banda Sc: Shs. 43,746,990
2. Sigulu Island Sc: Shs. 21,147,444.
3. Buyinja Sc: Shs. 26,093,472
4. Buswale Sc: Shs. 29,822,017
5. Buhemba Sc: Shs.30,582,945.
6. Mutumba Sc: Shs. 43,062,156.
7. Lolwe Sc: 17,494,922
8. Bukana Sc: 14,299,096
- 9.Namayingo TC: 11,885,986

TOTAL: 238,135,028

SUMMARY

Q1: 238,135,028

Q2: 238,135,028

Q3: 238,135,028

TOTAL: 714,405,084

10	<p>Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget: (within 5 working days from the date of receipt of expenditure limits from MoFPED):</p> <p>Score: 2 or else score 0</p>	<p>The LG did the quarterly warranting of DDEG transfers to LLGs as evidenced on IFMS indicated below:</p> <p>Q1 on 22nd/7/2021</p> <p>Q2 on 25th/10/2021</p> <p>Q3 on 10th/1/2022</p> <p>Q4 on 22nd/4/2022</p> <p>However, the LG was unable to trace the dates of receipt of expenditure limits on IFMS at the time of assessment to enable ascertainment of whether warranting was done within 5 working days.</p>	0
10	<p>Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>The LG invoiced and communicated all DDEG transfers for the previous FY to LLGs as evidenced below:</p> <p>Q1 on 26th/7/2021</p> <p>Q2 on 27th/10/2021</p> <p>Q3 on 11th/1/2022</p> <p>Q4 on 22nd/4/2022</p> <p>However, the LG was unable to trace the dates of receipt of expenditure limits on IFMS at the time of assessment to enable ascertainment of whether invoicing was done within 5 working days.</p>	0
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>The LG mentored the LLGs at least once per quarter as evidenced in the mentoring reports below:</p> <p>Q1 Mentoring report dated 4th/10/2021 captured support supervision aspects on PBS Reporting Tool, Revenue Management and Reporting</p> <p>Q2 Mentoring report dated 14th/1/2021 captured PBS Quarterly Reporting Format, Reporting on Local Revenue collected.</p> <p>Q3 Mentoring report dated 18th/3/2022 captured aligning budgets for both Higher and LLGs to the LGDP and NDP III, Format budgets of LLGs to the PBS format to enable users upload their documents on to the system.</p> <p>Q4 Mentoring reports dated 17th/5/2022 captured support supervision issues undertaken on Child Protection Tools like Household Vulnerability Prioritization, House Vulnerability Assessment Tool, Child Enrolment and monitoring.</p>	2

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>Results/Reports of support supervision and monitoring visits were discussed in DTPC held on 23rd/2/2022.</p> <p>Recommendations for corrective action were made like latrine contractors to rectify the vent pipe by putting it straight to the light inside plus a wire mesh on top to kill flies at Bukana S/C.</p> <p>In addition, no contractor to be paid before environmental and social safeguards certificate was signed by the Env. Officer and DCDO.</p>	2
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Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p>	<p>The District maintained an Asset Register with the three mandatory components of Motor vehicles and Heavy Plants, Land and Buildings and Assets General in place and a copy submitted to the Accountant General on 8th/7/22.</p> <p>The Assets Register was in conformity with the new format as recommended in the IFMS</p>	2
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>The District had an Annual Board of Survey report dated 15th /8/2022 for FY 2021/2022 in place submitted to MoFPED on 8th/7/2022.</p> <p>The BoS recommended for boarding off 3 (three) Motor vehicles as on page 65 and 68 of the report and 4 (four) Motor cycles as on pages 25,27 and 29.</p> <p>Most assets were recommended for regular maintenance and disposal of unserviceable items as on pages 60, 61, 62, 62 & 63 of the BoS report.</p> <p>The LG used the BoS report to make management decisions on assets management which included:</p> <p>1. Initiation of a disposal committee for unserviceable assets.</p> <p>2. Engraved all new and old IT equipment and Furniture.</p>	1
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Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

The District had a functional Physical Planning Committee in place which submitted at least 4 sets of minutes to MoLHUD as evidenced below:

The 4 sets of PPC minutes were submitted to MoLHUD as indicated below:

1.Q1 PPC minutes attended by 11 out of 13 members were submitted to Jinja MoLHUD (Jinja MZO) on 4th/10/2022 Ref.CR/750/1.

2.Q2 PPC minutes attended by 11 out of 13 members were submitted to Jinja MoLHUD (Jinja MZO) on 1st/8/2022 Ref.CR/750/1.

3.Q3 PPC minutes attended by 8 out of 13 members were submitted to Jinja MoLHUD (Jinja MZO) on 1st/8/2022 Ref.CR/750/1.

4.Q1 PPC minutes attended by 10 out of 13 members were submitted to Jinja MoLHUD (Jinja MZO) on 1st/8/2022 Ref.CR/750/1.

The PPC comprised of 13 members appointed by CAO as evidenced below:

1.Ms. Namayega Edith (CAO) Chairperson.

2.Auma Brenda (DPP) appointed on on 10th July 2018.

3.Wandera Benard Bachacha (Staff Surveyor) appointed on 2nd October 2017.

4. Kiirya Godfrey (District Rds Eng) appointed on 2nd October 2017

5. Wabusa Joshua (DWO) appointed as on 15th December 2020

6. Nandudu Betty Mubiita (DCDO) appointed on 2nd October 2017

7. Discharch Musa (Environment Officer) appointed on 10th July 2020

8. Kaawo Kawere Nancy (DEO) appointed on 2nd October 2017.

9. Dembe Daniel Okeyoh (Senior Agric, Officer) appointed on 10th July 2020.

10.Busagwa Alex (DNRO) appointed on 10th July 2020

11.Ojiambo Fred (PP in private practice appointed on 10th July 2020

12. Magoola Patrick appointed (DHO) appointed on 2nd October 2017

13. Hasoho Joly (Principal TC) appointed on 2nd October 2017.

Plans Registration Book was in place with a record of 34 plans submitted for approval in FY 2021/2022.

The District Physical Development Plan was not in place. Plans were under way for funding by ICELAND.

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d.For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>The District had conducted a desk appraisal on all DDEG funded projects for the previous FY on 16th – 20th/11/2020 as indicated on page 1 of the undated Desk Appraisal report . The appraisal identified that the DDEG prioritized projects were all derived from the LGDP and were eligible for funding as indicated below:</p> <ol style="list-style-type: none"> 1.Paving around Finance and Planning block derived from the LGDP III as on page 135 and coded 148272 as on page 7 of the DDEG guidelines. 2. Construction of Community Learning Centre derived from LGDP III as on page 109 and coded 048281 as on page 8 of the DDEG guidelines. 3. Bridging of Buhunya swamp in Buswale S/C derived from LGDP III as on page 139 and coded 048174 as on page 8 of the DDEG guidelines. 	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The LG conducted field appraisals on 16th – 20th November 2020 for DDEG funded projects as evidenced on the 3 sampled DDEG projects in the previous FY and as indicated in the undated field appraisal report availed for assessment.</p> <ol style="list-style-type: none"> 1. Paving around Finance and Planning block complied with technical feasibility, Environmental & social acceptability and customized designs. 2. Construction of Community Learning Centre complied with technical feasibility, Environmental & social acceptability and customized designs. 3. Bridging of Buhunya swamp in Buswale S/C complied with technical feasibility, Environmental & social acceptability and customized designs 	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>The LG developed 3 project profiles with costings for the current FY 2022/2023 and incorporated in the LGDP III. They included:</p> <ol style="list-style-type: none"> 1. Improve Socio-economic services in the District (Involving Schools & Health centres) for Shs. 11.9 billion as on pages 133 – 140 of the LGDP III 2. Improve transport interconnectivity in the District (Involving Roads & Works for Shs. 100 million) 3. Improvement and increase of water and sanitation services (Involving Bore hole drilling, & maintenance, Piped water & schemes construction) for Shs. 5.4 billion as on pages 141 -143 of the LGDP III <p>They were discussed in TPC as evidenced in the DTTC held on 23rd /2/2022 Agenda No. 6 under Min. 6/TPC/2/2022</p> <p>However, no evidence of discussion of current FY project profiles were in the DTTC was availed at the assessment.</p>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>LG had screened for environmental and social risks/impact and put mitigation measures were required before being approved for construction using checklists evidenced by the following screening forms that were signed by the DEO & DCDO as follows;</p> <ul style="list-style-type: none"> • Paving finance Block Compound on 17/08/2021 • Fencing of Bukana HC III on 12/10/2021 • Construction of staff houses at Lolwe HC III on 05/11 • Fencing Syanyonja HC III on 12/04/2021 • Fencing of Lolwe HC on 12/04/2022 	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>DLG had evidence that all infrastructure projects for FY 2022/23 to be implemented using the DDEG were incorporated in the LG approved procurement plan signed on 14th July 2022 by CAO Edith Namuyega.</p> <p>Some of the projects included those in the procurement plan SNo; 8, 9, 12, 13, 20, 22, and 23 of the procurement plan FY 2022-2023. To name some;</p> <ul style="list-style-type: none"> • Roofing of mumba subcounty administration block • Phased construction of Banda subcounty admin block • Construction of a 5 stance pit latrine at Dohwe primary school 	1

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	The LG had evidence of Contracts Committee approval for all DDEG projects for current FY contained in meeting dated 06th Sept 2021. Some of the projects include; under min No 04/07-01/NDCC/2021-2022 <ul style="list-style-type: none"> • Roofing of mumba subcounty administration block • Phased construction of Banda subcounty admin block • Construction of a 5 stance pit latrine at Dohwe primary school 	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines: Score 1 or else 0	The LG had a project implementation team established as per CAO Edith Namayega's letter of appointment of team members dated 10th Aug 2021; the team members included; <ul style="list-style-type: none"> • Kirya Godfrey (DE) • Busagwa Alex (Environment officer) • Bulamuu Gonza (Labour Officer) • Namuddu Betty (CDO) • Oundo Samwel (internal Auditor) • Wavamuno James (COW) 	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer: Score 1 or else score 0	There was evidence to show that all infrastructure projects implemented using DDEG followed the standard technical design; An example of visited project, construction of a community learning center buswale sub-county, the sampled internal doors where 0.9mx2.1m and the windows 1.5x1.5m wide.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0	From the reviewed site supervision reports sampled below provided evidence of joint technical supervision of infrastructure projects; <ul style="list-style-type: none"> • Supervision report on construction of the community learning center Madowa in Buswale subcounty dated 23rd March, 2022 and prepared by the clerk of works, all the mandated technical officers participated i.e DE, DEO, Environment offer, CDO and clerk of works participated 	2

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement): Score 1 or else score 0	The LG had evidence of Certified works and payments initiated within timeframes in sampled project examples: <ul style="list-style-type: none"> • Construction of Banda subcounty administration block at Lugala by Hoyo Twins (U) Ltd was certified by District Engineer Kirya Gofrey for Final payment (76,492,400/=) certified on 14th March 2022 and Subsequent payment to the contractor was initiated and timely paid on 18th May, 2021 • Construction of 2 stance Pit latrine at Rabachi Primary School by Yoki General Enterprises (U) Ltd was certified by District Engineer Kirya Gofrey for payment of (18,900,000/=) Certified on 20th May, 2021 and Subsequent payment to the contractor was initiated and timely paid on 28th May, 2022 • Fencing of district Headquarters lands office by Rivaflo investment Ltd certified by District Engineer Kirya Gofrey for payment (30,000,000/=) certified on 27th June 2022 and Subsequent payment to the contractor was initiated and timely paid on 1st July, 2021 	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law: Score 1 or else 0	From a sample of 3 files, there was evidence to show that the LG had a complete procurement file with all records as per PPDA. Examples of project files reviewed alongside the contract register include; Register No; Nama594/wrks/2021-2022/00035 (Sn. 28) <ul style="list-style-type: none"> • Construction of a mini piped water supply system phase 1 at Buyombo in Banda subcounty minutes of meeting for contracts committee decision, minute 04/10-04/NDCC/2021-2022 Review and approval of the evaluation report, dated 19th April, 2022 contract agreement signed 05th May 2022. Register No; Nama594/wrks/2021-2022/00049 (Sn. 33) <ul style="list-style-type: none"> • Construction of a 3 in No. 5 stance VIP latrine for boys and girls at Siabona and busuila primary school Lot 2 approved on 3rd June 2022 under minute 04/12-06/NDCC/2021-2022(b) and contract signed on 14th June 2022 Register No; Nama594/wrks/2021-2022/00051 (Sn. 35) Construction of 3 water borne toilets with water supply facilities at Lutolo, Mutumba and bujwanga B rural growth center Lot 4 Minute: 04/12-06/NDCC/2021-2022(C) and contract signed on 14th June 2022	1

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>LG designated a person to coordinate response to feed-back (grievance / complaints) as of the assignment of duty letter of Mr Gonza Bulamu by the Chairman of the Grievance Redress Committee (CAO) on 22/04/2021.</p> <p>The District also had established a Central Grievance Redress Committee as per the appointment letter for committee members on 05/05/2021 by the CAO constituting of the following departmental heads;</p> <ul style="list-style-type: none"> • DDCDO/Secretary, • Grievance Redress Focal Person • Representative of Vulnerable Groups • CSO Representative • SMC Representative • Technical Person • HUMC's Representative • PTA's Representative 	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>LG had developed a specified system for Recording, investigating and responding to grievances, which included a centralized complaints log Book opened on 21/02/2021 with complaint No. 001/22 and clear information and reference for onward action with the grievance reporting structure displayed on district noticeboard, a sample of the grievances from the grievance logo included;</p> <p>Mr Onyango Edgar Omali (SAS-Buhemba S/C) Vs Head Teacher of Buhongo P/S which was received by Mr Makali Vincent on 24/02/2022 ended with a resolution letter by CAO on 24/08/2022.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>LG had publicized the grievance redress mechanisms and aggrieved parties know where to report and get redress evidenced by the publicized grievance redress/ reporting mechanism on the District Notice Boards</p>	1

15

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0

The environmental and climate change interventions on the three sampled projects mentioned below had been integrated into the LG DP III, Annual Work plan and Budget for the current FY as evidenced below:

The 3 sampled projects were:

1. Construction of Community Learning Centre at Madowa in Buswale S/C.
2. Paving around Finance and Planning block.
3. Bridging of Buhunya swamp (1km) in Buswale S/C.

Provision in the LGDP III: Environment, social and climate change interventions of the 3 sampled projects had been integrated as on page 96 of the LGDP III. This included

Supervision and distribution of tree seedlings to farmers.

Social safeguards had been taken care of on page 97 of the LGDP III which included placing and sitting children to reformatory centers and remand homes.

Provision in the Annual Work Plan: Environment, social & climate change interventions for the 3 sampled projects for Shs. 2,000,000 had been captured under Natural resources on page 33.

Provision in the Approved Budget for FY 2022/2023:

Resources of Shs. 2,000,000 for Environment, social and climate change interventions on the 3 sampled projects had been provided for under Natural Resources Department as indicated on page 51.

Provision of Social safeguards for Shs.1,249,998 of the 3 sampled projects had been integrated in the AWP as on page 29.

Provision of Social safeguards for Shs.1,249,998 of the 3 sampled projects had been integrated in the Budget as on page 29.

15

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management

score 1 or else 0

LG disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management) evidenced by evidenced by the distribution list by the planner on 11/05/2021

1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary: score 3 or else score 0	LG incorporated costed Environment and Social Management Plans (ESMPs) into contractual documents for DDEG infrastructure projects of the previous FY by item 8 (planting live fence 411 plants called Tridhara) in the contract document for fencing Lolwe HC III with procurement reference No. Nama/594/Wrks/2021-2022/00043 Under attachments in BoQs	3
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0	Namayingo DLG had no examples of projects with costing of the additional impact from climate change	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	All DDEG projects were implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement: Formal Consent, MoUs, etc.) as evidenced below; • Paving of Finance and Administration Block Compound with landfill named, Namayingo District Local Government P. O. Box 64, Bugiri, Plot 174, Block 4 at Nsono dated 02/03/2020 covering 1.4210 hectares. • Fencing of Bukana HC III with land title in names of Namayingo DLD (Bukana HC III) P. O. Box 64 Bugiri, Plot 196, Block 07 at Bubwibo, dated 05/10/2021 covering 0.6680 hectares. • Fencing Syanyonja HC III with land title in names of Namayingo DLG (Syanyonja HC II) P.O.Box 64 Bugiri, Plot 217, Block 07 at Syanyonja, covering 0.4560 hectares, dated 30/09/2021	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	Namayingo DLG environmental officer and DCDO conducted support supervision and monitoring to ascertain compliance with ESMPs; and provided annual reports other than monthly E&S Monitoring Reports as follows; • Paving of Finance and Administration Block Compound as of 20/06/2022 by the DEO&DCDO • Construction of Health Projects as of 20/06/2022 by the DEO&DCDO	1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	There was evidence that the E& S compliance Certification forms were completed and signed by Environmental Officer and DCDO prior to payments of contractors' invoices/certificates at interim and final stages, that is to say; The proposed construction of Madowa Community Learning Centre (CLC) with voucher No. 44519005 and the E&S Certificate on 16/06/2022, at interim and the final payment with voucher No. 44498866 and E&S Certificate on 20/06/2022	1
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Financial management

16	LG makes monthly Bank reconciliations Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment: Score 2 or else score 0	The following bank accounts had been reconciled but only up to 30th/6/2022 1.General Fund Account: Opening balance: 14,359,522 Closing balance:5,047,347 2. UWEP Account Opening balance: 27,343,591 Closing balance:28,294,191 3. YLP Account Opening balance: 1,744,062 Closing balance: 1,703,237 MoFPED instituted reforms for operationalization of TSA. All Sub TSAs currently being maintained were to be eliminated and a single TSA will be maintained by the Accountant General including monthly bank reconciliation thus the reason why no reconciliations were made for since July 2022.	2
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17	LG executes the Internal Audit function in accordance with the LGA Section 90 Maximum 4 points on this performance measure	a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY. Score 2 or else score 0	The LG produced all the quarterly internal audit reports for the previous FY as evidenced below: 1stquarter internal audit report was produced on 20th 12/2021 Ref. Aud/252 2nd quarter internal audit report was produced on 10th/2/2022 Ref. Aud/252 3rd quarter internal audit report was produced on 13th/4/2022 Ref. Aud/252 4th/quarter internal audit report was produced on 2nd/8/2022 Ref. Ad/252	2
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p>	<p>The LG through the Quarterly internal audit reports for the previous FY provided information to the Council and the LGPAC on the status of implementation of internal audit findings for the previous FY as evidenced below:</p>	1
	<p>Maximum 4 points on this performance measure</p>	<p>Score 1 or else score 0</p>	<p>Q1: Status of implementation of internal audit findings to Council & LGPAC on 28th/12/2021 Ref.:Aud/252</p> <ul style="list-style-type: none"> • Management took action on concerned officers and unaccounted for funds were accounted for. • Shs. 17,455,100 collected but unbanked by Sub-counties was banked as on page 2 of Q1 internal audit report. <p>Q2: Status of implementation of internal audit findings to Council & LGPAC on 18th/5/2022 Ref.:Aud/252</p> <ul style="list-style-type: none"> • Shs 138,854,781 unaccounted for by various officers was being accounted for as on page 1 of Q2 internal audit report. <p>Q3: Status of implementation of internal audit findings to Council & LGPAC on 19th/4/2022 Ref.:Aud/252</p> <ul style="list-style-type: none"> • No action had ben taken on adequate staffing in DHO” s office as on page 3 of Q3 internal audit report. <p>Q4: Status of implementation of internal audit findings to Council & LGPAC on 17th/10/2022 Ref: Aud/252</p> <ul style="list-style-type: none"> • No action was taken on engraving of assets. 	
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p>	<p>All the Quarterly Internal Audit Reports for the previous FY were submitted to CAO and LGPAC as evidenced below:</p>	0
	<p>Maximum 4 points on this performance measure</p>	<p>Score 1 or else score 0</p>	<p>Q1 report was submitted to CAO on 20th/12/2021 and LGPAC on 28th/12/2021 as per records in the LG Central Registry.</p> <p>Q2 report was submitted to CAO and LGPAC on the same day of 18th/5/2022 as per records in the LG Central Registry.</p> <p>Q3 report was submitted to CAO and LGPAC on the same day of 18th/5/2022 as per records in the LG Central Registry.</p> <p>Q4 report was submitted to CAO and LGPAC on the same day of 20th/10/2022 as per records in the LG Central Registry.</p> <p>The LGPAC reviewed and followed-up ONLY 3 quarterly internal audit reports (Q1, Q2 & Q3) for the previous FY as evidenced by their Minutes dated 7th/7/2022 Agenda No. 4 Min. No. 4/07/PAC/2022</p>	

Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The LG original budget for local revenue was Shs. 202,098,818 as on page 10 of the draft AFS for the previous FY.</p> <p>Actual local revenue collected was Shs. 165,179,170 as on page 10 of the draft AFS for the previous FY.</p> <p>The budget realization was</p> <p>-18.3% above the recommended limit of -10%.</p> <p>Workings: $165,179,170/202,098,818 \times 100 = 81.7\%$</p> <p>$81.7\% - 100\% = -18.3\%$</p> <p>This low revenue collection was occasioned by effects of Covid – 19 Pandemic like closure of markets and schools which affected Trading licenses, operational fees from schools to mention but a few.</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% - 10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>The OSR collected in the previous FY but one (excluding sale of assets) was Shs. 107,197,419 as on page 3 of the audited AFS whereas actual OSR collected in the previous FY was Shs.165,179,170 as on page 19 of the draft AFS for the previous FY registering an increase of Shs.57,981,751 representing 54%.</p> <p>Workings: $165,179,170 - 107,197,419 = 57,981,751$.</p> <p>$57,981,751/107,197,419 \times 100 = 54\%$.</p> <p>The big increase was attributed to realistic budgeting.</p>	2
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>LST collected by the centre was Shs. 66,876,250 as indicated in the Drat AFS for the previous FY.</p> <p>However, sharing was based on number of tax payers residing in the LLGs.</p> <p>A total of Shs. 52,941,096 was remitted to LLGs and Shs 13,935,154, Retained by the District.</p>	2

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>The procurement plan and awarded contracts and amounts for FY 2021/2022 were available, endorsed by CAO and Senior Procurement Officer on 26/10/2021 and published on the procurement Notice Board in front the Council Hall. The sampled awarded contracts were:</p> <ul style="list-style-type: none"> • Nama594/wrks/2021-2022/00009 Completion of Bukana subcounty administration block to M/S Abayaku General Services Ltd at UGX 22,400.000/=. • Nama594/wrks/2021-2022/00005 Completion a 5stance lined pit latrine with urinal and hand washing facility at Sanyonja rural growth center in buyinja subcounty awarded to M/S One star Engineering services Ltd at UGX 29,516, 520/= • Nama594/wrks/2021-2022/00031 7th March 2022 Fencing of Bugana and Senyonja Health center III awarded to Naboro Ventures (U) Ltd at UGX 47,583,500/= 	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The LG previous performance assessment results and implications were published as evidenced on the District lockable Notice board.</p> <p>Details of the results were:</p> <ul style="list-style-type: none"> • Cross cutting MCs: 68% • Education MCs: 100% • Health MCs: 90% • Water & Eenvt. MCs: 75% • Micro-Scale Irr: 70% • Cross cutting PMs:70% • Education PMs: 60% • Heath PMs: 61% • Water & Eenvt. PMs :56% • Micro-Scale Irr:2% 	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>The LG conducted a discussion with the public during a radio talk show program on Eastern Voice FM held on 11th/12/2021 to provide a feedback on status of activity implementation.</p> <p>The talk show was managed officers from Education and Health departments, Secretaries for Education & Health and other technical officers from WISH sector.</p> <p>The feedback included SOPs on Covid-19 pandemic, Roles of the Girl child (Menstruation), Sanitation and hygiene at school, feeding children at school, Environmental conservation in schools to mention but a few.</p>	1

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>The LG publicised tax rates, collection procedures and procedures of appeal set by Ministry of Trade and Industry as evidenced on undated posting at the District Headquarters' Notice board at the time of assessment.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The IGG investigated on 3 cases of alleged fraud and corruption in the previous FY which CAO acted upon as evidenced by the action reports below:</p> <p>1. IGG report on alleged irregular recruitment of Mr. Ouma Leudy (Senior Assistant Town Clerk by Namayingo District dated 12th/1/2022 Ref: JJA/CO/43/2021</p> <p>Action taken by CAO:</p> <ul style="list-style-type: none"> • The CAO reported to IGG via letter dated 19th/1/2022 the circumstances under which Mr. Ouma Leudy (SATC) was appointed and that he had all the requisite qualifications for that position. <p>2. IGG report on the alleged non payment of salary arrears to Ndanda Samuel a Teacher at Banda SSS, Namayingo District.</p> <p>Action taken by CAO:</p> <ul style="list-style-type: none"> • The CAO reported to IGG via letter dated 19th/1/2022 the District's commitment to pay Mr. Ndanda Samuel his Residual salary arrears for the period mentioned in the case once they got cleared by MoFPED in the current budget for FY 2022/2023. <p>3. IGG report on audit queries from Namayingo District Public Accounts Committee (PAC) report for Q1 & Q2 for FY 2019/2020.</p> <p>Action taken by CAO:</p> <ul style="list-style-type: none"> • CAO reported responses to the above audit queries to IGG via letter dated 3rd/11/2021 with attachments of relevant accountabilities and receipts. 	1

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>There LG PLE pass rate declined by 7% between 2020 and 2019;</p> <p>In 2020 a total of 2,306 pupils passed in Division 1, 2 and 3 out 3,757 who sat accounting to 61%</p> <p>In 2019 a total of 2,418 pupils passed in division 1,2 and 3 out of 3,549 who sat accounting to 68%</p> <p>% decline =61% - 68% = 7% decline</p>	0
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>The LG UCE pass rate increased by 13% between 2020 and 2019;</p> <p>In 2020 a total of 305 students passed in Division 1, 2 and 3 out of 828 accounting to 37%</p> <p>In 2019 a total of 130 students passed in division 1, 2 and 3 out of 534 students accounting to 24%</p> <p>Percentage increase = 37% - 24%=13%</p>	3
2	<p>Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 2 • Between 1 and 5% score 1 • No improvement score 0 	Not Applicable	0

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0

The Education development grant Shs1,079,245,000 projects in the District Annual Performance Report FY 2021/22 were in line with sector guidelines on page 24 which clearly stated the eligible projects that included; construction of sanitary facilities, classrooms among others as undertaken by the district below;

1. Construction of a 5-stance lined pit latrine at Kandege P/S at Shs 32,000,000
2. Construction of 5 stance line pit latrine at Bujwanga P/S at Shs 30,000,000
3. Construction of 5 stance line pit latrine at Dohwe P/S at Shs 27,361,000
4. Construction of 5 stance line pit latrine at Buchania P/S at Shs 30,000,000
5. Construction of a two-classroom block at Busiala P/S at Shs 94,870,000

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

The DEO, Environment officer and CDO certified works for Education Sector prior to payment of contractor/suppliers as evidenced in the 3 sampled contracts below:

1. Construction of a 5-stance Lined Pit Latrine at Butamira P/s by M/s HOYO TWINS LTD under Certificate No. 1 dated 15th/6/2022 for Shs. 32,300,000.

It was certified by DEO on 15h/6/2022.

Certification by the DCDO Environment officer was done on the same day of 16th/6/2022.

Payment of Shs. 32,300,000 was made on 23rd/6/22 vide EFT Voucher No. 44498985 after 8 days.

2. Construction of A Multi-purpose Education Hall at Kifuyo S.S under Certificate No.02 dated 16th/6/2021 for Shs. 2,150,000

It was certified by DEO, Environment Officer and DCDO on the same day of 16th/6/2021.

Payment of Shs.2.150,000 was made on 29/6/2022 vide EFT Voucher No. 44583639

3. Renovation of a classroom in Primary Schools in Namayingo Town Council under Certificate No. 1 dated 15th /6/2021 for Shs. 15,635,000.

It was certified by DEO on 17th/6/2022. Environment and CDO certified on the same day of 15th/6/2022.

Payment of Shs. 1,635,000 was made on 29th /6/2022 vide EFT Voucher No. 44583642 after 14 days.

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0</p>	<p>The variations in the contract price and Engineer's estimates of the sampled projects were as follows:</p> <p>Variation = 100% ((Contract Price – Engineers Estimate)/Engineer's Estimate))</p> <ul style="list-style-type: none"> • Nama594/wrks/2021-2022/0004 Construction of a line pit Latrine at Dohwe P/S–budgeted at UGX 27,361,000/= actual contract price was 26,959,000 UGX with a variation of UGX 402,000/= represented by -1.5% • Nama594/wrks/2021-2022/0003 Construction of 5 stance lined pit latrine at bukyaana P/S was budgeted at UGX 30,000,000, actual was UGX 29,870,520/= with a variation of UGX 0 represented by -0.4% • Nama594/wrks/2021-2022/00005 Completion of 2 in no. 2 classroom blocks at Buchana P/S in Banda Subcounty; budgeted at UGX 86,000,000, actual was UGX 85,900,000 with a variation of -0.1%. <p>In conclusion,</p> <p>The variations were within the range of +/- 20% provided in the manual.</p>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 	<p>There was no seed secondary school started and completed in the FY 2021-2022</p>	2
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 – 79% score: 1 • Below 70% score 0 	<p>The LG had recruited 903 teachers against the required 1,136 as per the staff ceiling which represented 79%</p> <p>$908/1136 * 100 = 79\%$ staffing</p>	1

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,

- If above 70% and above score: 3
- If between 60 - 69%, score: 2
- If between 50 - 59%, score: 1
- Below 50 score: 0

65% of the schools from the consolidated LG schools assets register met the minimum requirements and basic standards of DES which represented 60 UPE and USE schools of the total 91 UPE and USE schools forexample;

Buswale P/S had 15 classrooms with one class for each learning group as required, 2 teacher accommodations and 242 desks.

Banda primary school had 9 classrooms with one class for each learning group, 15 latrine stances catering for both Girls and boys separately as required, and 220 desks.

Namayingo primary school had 14 classrooms with one class for each learning group, 20 latrine stances separate for both girls and boys as required, and 220 desks.

$$60/91 * 100 = 65\%$$

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2
- Else score: 0

There was accurate reporting on teachers observed on the deployment list 2022 and the corresponding staff lists at the three sampled schools as indicated below;

Banda P/S had 15 teachers on its staff list as witnessed on the deployment list, the teachers were found present at the school as observed in the arrival book on the page dated 1st November 2022 and they included;

Asiimwe John Stephen (Head master)

Egessa Patrick, Barasa Peter among others.

Bushwale P/S teachers on the school staff list were 14 as on the deployment list, these had all signed in the school teacher attendance book

and they included;

Muluga Nassah, Auma Lydia, Auma Justine and Others.

Namayingo P/S had 16 teachers on the school staff list as on the deployment list. All teachers had signed in the attendance book as indicated below;

Shongolah Godfrey, Mayende Clement, Nabwire Teddy and others.

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>There was accuracy in reporting on infrastructure in the LG assets register as evidenced in the 3 sampled schools below;</p> <p>Buswale P/S had on ground 15 classrooms, 6 latrine stances and 2 teacher houses</p> <p>Namayingo P/S had 14 classrooms, 20 latrine stances and 0 teacher accommodation</p> <p>Banda P/S had on ground 9 classrooms, 15 latrine stances and no teacher accommodations. All these infrastructures aligned well with the assets register report.</p>	2
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 – 99% score: 2 • Below 80% score 0 	<p>All the three sampled primary schools complied with MOES Annual Budgeting and Reporting Guidelines representing 100% as evidenced below;</p> <p>$3/3 * 100 = 100\%$</p> <p>Bulokha primary school submitted its annual report on 20th January 2022 signed by the Head teacher Osundwa Naphtali and SMC chairperson Odwori Pascal. The report contained details of the school enrollment of 642 pupils, assets register, school performance and budget for 10,914,000 UPE capitation grant</p> <p>Namayingo primary school submitted its annual report on 30th December 2021 which was within the required date of 30 January 2022. Lufuda primary school submitted its annual report on 6th January 2022 signed by the headmaster Muwangala Winfred Nasinza and Efumbi Patrick the SMC chair person. The report contained the school assets register, and expenditure of 9,000,000 PLE capitation grant.</p>	4

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30– 49% score: 2 • Below 30% score 0 	<p>All the 3 sampled primary schools in Namayingo district Banda, Buswale and Namayingo P/S had School Improvement plans for 2022 in place signed by the Head teachers of the respective schools, School management Committee Chair persons and approved by the DEO.</p> <p>$3/3 * 100 = 100\%$</p>	4
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In line with implementing the Sips especially in the area of academic improvement that cut across all the three sampled schools sips. Teachers from p3 to p7 within the district undertook training on journeys plus curriculum with the aim of building their teaching capacity within a gender diverse community on 25th January 2022.

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 – 99% score 2 • Below 90% score 0 	<p>The list of schools on PBS and OTIMS corresponded well with each having 84 primary and 7 USE schools which was 100%</p>	4
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Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The district budgeted Shs 7,670,763,000 for 72 headteachers and 830 teachers in 84 primary schools as per page 37 of Namayingo District approved budget 2022/23 FY</p>	4
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY, Score 3 else score: 0</p>	<p>Teachers had been deployed as required by the sector guidelines with a head teacher and a minimum of 7 teachers per class for schools with classes reaching P7 as evidenced from the sampled 3 schools below;</p> <p>Buswale P/S had a headteacher and 13 teachers deployed.</p> <p>Namayingo P/S had a head teacher and 15 teachers</p> <p>Banda P/S had a head teacher and 14 teachers deployed as required.</p>	3
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0</p>	<p>Teacher deployment data had been publicized on the local government Education department Notice board dated 15 January 2022. Additionally, all the sampled 3 primary schools Busware, Banda and Namayingo had staff lists for the year 2022 pinned up.</p>	1

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

All Primary School Head Teachers were appraised, however some were appraised after the due date. Namayingo had 84 Primary School Head Teachers and a sample of 10 staff files were reviewed which included the below;

- 1) Mafabi Peter Yeradi was appraised on 10/03/2022 by Batambuze Ismail – Senior Assistant CAO and approved by DEO
- 2) Batambuze Patrick – Bumoli P/S was appraised on 28/08/2022 by Batambuze Ismail – Senior Assistant CAO and approved by DEO
- 3) Sande Wilber – Namgoma P/S was appraised on 10/02/2022 by Batambuze Senior Assistant CAO and approved by DEO
- 4) Kibeti Vicent – Madowa P/S was appraised on 3rd Jan 2022 by Batambuze – Senior Assistant CAO and approved by DEO
- 5) Opedu Steven Odong – Namayuge was appraised on 10/08/2022 by Batambuze Senior Assistant CAO and approved by DEO
- 6) Tono Joyce –Bukunya PS was appraised on 12/02/2022 by batambuze Senior Assistant CAO and approved by the DEO
- 7) Ouma Nagafa Paul –Bubango PS was appraised on 10/02/2022 by Wasige Ayubu and approved by the DEO
- 8) Omondi George William was appraised on 17/03/2022 by Senior Assistant CAO and approved by DEO
- 9) Wanyama Posiano was appraised on 22/08/2022 by Senior Assistant CAO and approved by DEO
- 10) Barasa Albert was appraised on 30/12/2021 by Senior Assistant CAO

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

There was evidence that all secondary school Head Teachers were appraised and they were 7 in number.

1) Namisi Moses – Kifuyo SS was appraised on 12/02/2022 by chairperson Board of Governors Rev. Father Paul Okello

2) Ogol Benjamin Raaga –Buswale SS was appraised on 31/12/2021 by Chairperson Board

3) Musana Richard Tebenkana-St Philip Lwangosia was appraised on 1/04/2021 by Ouma John Patrick (PAS) principal assistant secretary

4) Gumisiriza Amos Kazumere – Sigula SS was appraised on 28/10/2022 by Chairperson Board ottieno Emmanuel

5) Wabwire John Walakila –Mutumba SS was appraised on 5/03/2022 by Edith Namayega CAO

6) Ibanda Moses –Buhemba SS was appraised on 31/12/2021 by Mangeni Francis Chairperson Board

7) Kagoda Aphan Katalo –Banda SS was appraised on 21/01/2022 by the CAO Edith Namayega and scored 16% out of 20

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

c) If all staff in the LG Education department have been appraised against their performance plans

score: 2. Else, score: 0

There were 5 staff in LG Education Department and all were appraised as shown below

1) Maloba Thomas – Inspector of schools was appraised on 22/06/2022 by the DEO Makali Vicent and approved by the Principal Assistant Secretary (PAS). He was recommended for promotion when chance comes

2) Maloba Gilbert – Sports Officer was appraised on 8/06/2022 by Ouma Godfrey – the District Inspector of schools (DIS) and approved by PAS

3) Ouma Godfrey Kasibante – Senior Inspector of schools was appraised on 30/06/2022 by DEO Makali Vicent and approved by PAS

4) Makali Vicent – DEO was appraised on 2/07/2022 by the CAO

5) Mayende Erisania –Education Officer special needs was appraised on 15/06/2022 by the DEO makali vicent and approved by Ouma John Patrick (PAS)

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>There was a training plan 2021/022 for the identified staff capacity gaps dated 28th January 2022. Some of the key training involved;</p> <ul style="list-style-type: none"> • Training 84 primary school teachers on disability inclusion in April • Training head teachers on policies for disability in June • Training school management committees, PTA and Board of Directors between May and June 	2
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>The LG confirmed in writing a total of 84 primary schools, 7 USE schools with a total enrollment of 61250 primary and 5369 for secondary in a letter dated 9th March 2022 written by the District CAO</p>	2
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>The district budgeted Shs 61,107,000 and spent Shs 61,107,000 on monitoring and inspection of 84 primary schools page 78 Q4 report 2021/22 FY.</p> <p>61,107,000/61,107,000=100% compliant</p> <p>which was in line with the sector guidelines page 14 that stipulate that at a minimum, inspection must be allocated a fixed rate of Uganda shillings 4 million per LG, plus Shs 112,000 (3 inspections at Shs 37,333) per school for the 3 terms.</p>	2

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>The LG did the quarterly warranting of Capitation grant transfers to schools as evidenced on IFMS indicated below:</p> <p>Q1 on 22nd/7/2021</p> <p>Q2 on 25th/10/2021</p> <p>Q3 on 10th/1/2022</p> <p>Q4 on 22nd/4/2022</p> <p>However, the LG was unable to trace the dates of receipt of expenditure limits on IFMS at the time of assessment to enable ascertainment of whether warranting was done within 5 working days.</p>	0
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>The LG invoiced and communicated all Capitation grant transfers to Schools for the previous FY as evidenced below:</p> <p>Q1 on 12th/7/2021</p> <p>Q2 on 11th/1/2022</p> <p>Q3 on 12th/4/2022</p> <p>However, the LG was unable to trace the dates of receipt of expenditure limits on IFMS at the time of assessment to enable ascertainment of whether invoicing was done within 5 working days.</p>	0
10	<p>Routine oversight and monitoring</p> <p>Maximum 10 points on this performance measure</p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <p>• If 100% compliance, score: 2, else score: 0</p>	<p>The LG had an inspection plan for term 3 2021 drawn to cover a total of 84 primary schools and 7 secondary schools under a budget of Shs 37,745,000 in a time frame of 6th October 2021 to 6th December 2021 signed by Mr. Ouma Godfrey the District Inspector of Schools.</p> <p>Pre- school inspection Meetings had been organized</p> <p>On 5th January 2022 term 1 inspection plan was discussed under minute ISM/MIN/03/01/2022</p> <p>On 10th June 2022 a pre inspection school meeting was conducted by the district inspectorate team within the education department to discuss term 2 inspection program presented by Mr. Ouma Godfrey the senior Inspector of schools</p>	2

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 – 99% score 1 • Below 80%: score 0 	<p>All the 84 primary schools had been inspected in each of the three required school terms accounting to 100% total inspection as indicated below;</p> <p>In the inspection reports of term 1, 2 and 3 of 2021/22 FY a total of 252 schools had been inspected out of the required 252 inspections for the 84 primary schools in each term</p> <p>$252/252 * 100 = 100\%$ inspection rate</p> <p>In term 3 2021, 84 schools had been inspected.</p> <p>In term 1 2022, 84 schools had been inspected</p> <p>In term 2 2022, 84 schools had been inspected.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>Inspection reports had been discussed by the education department on 30th June 2022 under minute 3 EDM/06/2022. The issues arising from inspection involved,</p> <p>Continuous teacher absenteeism from school and lack of proper records keeping at school level.</p> <p>To these, a recommendation to parade the victims of continuous absenteeism before the education disciplinary committee was resolved under minute 4/EDM/06/2022</p> <p>On 4th April 2022 inspection reports had been discussed involving inspection findings like, late arrival and early departure of teachers, poor learning environment IN MINUTE EBM/04/2022 with resolutions to these concerns decided in Minute EDM/04/2022 that involved conducting refresher seminars to remind teachers of their roles and responsibilities in school. Which was successfully done at Banda primary school where teachers had a one-day refresher orientation on 5th April 2022 conducted by the district education department.</p>	2

Routine oversight and monitoring

Maximum 10 points on this performance measure

d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0

Inspection findings had been presented to the three sampled and visited primary schools that included Buswale, Banda and Namayingo

On 5th October 2021 inspection findings had been shared with Buswale Ps these included absence of Covid -19 messages in the school compound

On 6th October 2021 inspection findings like absence of a school fence had been shared with Banda P/S

On 22 February 2022 inspection findings that included the issue of teachers lacking lessons plans were presented to Namayingo primary school.

Term 3 inspection report had been forwarded and received by DES on 6th April 2022

Term1 inspection report 2022 had been submitted and received by DES on 8th April 2022

Term 2 inspection report was submitted and received by DES on 8th August 2022 as observed from the DES receipt acknowledgment forms signed by Kirenda Winnie secretary for commissioner basic education standards.

10

Routine oversight and monitoring

Maximum 10 points on this performance measure

e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0

The Council committee responsible for Education (Social Services Committee) met and discussed service delivery issues as evidenced below:

Social Services Committee meeting held on 7th/8/2021 Agenda No. 4 & 5 under Min. 04/NAM- SSC/02/2021 & Min.05/NAM-SSS/02/2021

Social Services Committee meeting held 27th/10/2021 Agenda No. 3 Min. 03/NAM-SSC/10/2021 where discussions were made on 11 SFG projects and construction of Iceland funded schools.

Social Services Committee meeting held on 9th/2/2022 Agenda No. 4 where 11 discussions were made on payment for Clerk of works, Staff salaries, Chairperson for monitoring team among others

Social Services Committee meeting held on 20th/4/2022 where discussions were made on environmental screening for Education sector projects, HIV/AIDs & Gender mainstreaming under Education sector among others.

Council meetings held as follows:

- 17th/8/2021 Agenda 8 (d) where additional funds of Shs. 33,501,553 for construction of Mwema Seed SSS were approved under Min. 8/08/NDC/2021(d).
- 1st /10/2021 Agenda 4 where budget for wages under Education Sector of Shs. 1,578,078,371 were approved under Min. 04/10/NDC/2021 was approved.
- 25th/2/2022 Agenda No. 10 under Min. 10/02/NDC/2021 where 4 community secondary schools were approved to be Government aided.

11

Mobilization of parents to attract learners

Maximum 2 points on this performance measure

Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,
score: 2 or else score: 0

Mobilization to attract and retain children at school had been done through a radio talk show on Eastern Voice FM frequency 102.3 for three months from October 1st to December 202. The main topics of discussion by the education department involved,

1. Sensitizing parents on the value of education.
2. Creating awareness on the vices of pupil absenteeism and parental neglect among others

2

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i></p>	<p>An up to-date assets register was available dated 3rd January 2022 listing all assets within all the sampled 3 schools in line with format 1 of the Education Sector guidelines</p> <p>Namayingo primary school had 423 desks, 14 classrooms</p> <p>Banda primary school had 220 desks, 9 classrooms</p> <p>Buswale primary school had 242 desks, 15 classrooms and 2 teacher accommodations</p>	2
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The Education Sector projects implemented in the previous FY such as Construction of a 5-stance lined pit latrine at Butamira P/S, Renovation of a classroom in Primary Schools in Namayingo TC, Construction of a Multi-purpose Education Hall at Kifuyo P/S underwent desk appraisal which confirmed that they were all derived from the LGDP as indicated on page 2 of the Desk Appraisal report dated 12th/11/2020 and were eligible for Education Sector grant funding as per Code 148272 in the AWP and Budget.</p>	1
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>The LG conducted field appraisals but only evidenced on DDEG funded projects in the previous FY. There was no evidence of field appraisal on non-DDEG projects under education sector for the previous FY 2021/2022</p>	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>As per the procurement plan for current FY approved by DCAO on 23rd March 2022 Under MIN/DCC/05/2022, Seed Secondary School was incorporated, in particular Budhaya Seed Secondary School</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>There was no evidence of the school infrastructure that was approved by the Contracts Committee and cleared by the Solicitor General (There was no SEED school in the FY 2021-2022)</p>	0

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>The LG had a project implementation team established as per CAO Edith Namayega's letter of appointment of team members dated 10th Aug 2021; the team members included;</p> <ul style="list-style-type: none"> • Kawo Kawere (DEO) • Kirya Gofrey (DE) • Busagwa Alex (Environment officer) • Bulamuu Gonza (Labour Officer) • Namuddu Betty (CDO) • Wavamuno James (COW) • Oundo Samwel (internal Auditor) 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>There was no seed school that was constructed in the financial year 2021-2022 (Am sure)</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p>	<p>There was no seed school that was constructed in the financial year 2021-2022</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was no evidence availed where all the technical staff attended monthly site meetings.</p>	0

Procurement, contract management/execution g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, *score: 1, else score: 0*

Maximum 9 points on this performance measure

The Education sector infrastructure projects were properly executed and made timely payments to the contractors as evidenced below:

Construction of a 5-stance lined pit latrine at Butamira at P/s by M/s Hoyo Twins Ltd.

Contractors claimed for payment of Shs. 32,300,000 on 15th/6/2022

DEO recommended for payment on 16th/6/2022.

DE certified certificate No. 1 dated 15th/6/2022 for payment of Shs.32,300,000

The DCDO and Envt. Officer certified for payment on 15th/6/2022

Contractor was paid on 23rd/6/2022 vide Payment Voucher No. 44498985 within 7 days.

2. Construction of a Multi-purpose Education Hall at Kifuyo SS by M/s Balweta General Services (U) Ltd

Contractor claimed for payment of Shs.2,150,000 on 14th/6/2022

DEO recommended for payment on 16th/6/2022.

DE certified on 16th/6/2022 certificate No. 2 dated 16th/6/2022 for payment of Shs. 2,150,000

The DCDO and Envt. Officer certified for payment on 16th/6/2022

Contractor was paid on 29th/6/2022 vide Payment Voucher No. 44583639 within 15 days.

2. Renovation of classroom in Primary Schools in Namayingo TC by M/s Yoki General Enterprises Ltd.

Contractor claimed for payment of Shs.15,635,000 on 15th/6/2022

DEO recommended for payment on 17th/6/2022.

DE certified on 16th/6/2022 certificate No. 2 dated 15th/6/2022 for payment of Shs. 15,635,000

The DCDO and Envt. Officer certified for payment on 15th/6/2022

Contractor was paid on 29th/6/2022 vide Payment Voucher No. 44583642 within 14 days.

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i>	The LG Education department submitted the procurement plan on 22nd April 2022 in accordance with the PPDA requirements to the Procurement Unit	1
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13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i>	There was no seed school in the FY 2021-2021	1
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Environment and Social Safeguards

14	Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework. <i>Maximum 3 points on this performance measure</i>	Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, <i>score: 3, else score: 0</i>	There was evidence that grievances were recorded, investigated, responded to and recorded in line with the grievance redress framework evidenced by the Grievance Log opened on 21/02/2022 with complaint No. 001/22 received by Mr. Makali Vincent on 24/02/2022, resolution meeting on 04/04/2022, resolution action on 24/08/2022	3
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15	Safeguards for service delivery. <i>Maximum 3 points on this performance measure</i>	Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation <i>Score: 3, or else score: 0</i>	Environmental guidelines had been issued to all the three sampled schools Namayingo primary, Banda and Buswale Primary school on 16th/ March 2022. The key issues incorporated within involved encouraging the planting of fruit trees around the school compound, Having a demonstration garden at the school and proper disposal of polythene bags.	3
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16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i>	LG had in place a costed ESMP and this was incorporated within the contractual documents This was evidenced by output 078280 in the contract document for the construction of Buheemba seed school signed by the CAO on 16/06/2021	2
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16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i>	There was proof of ownership of school land by respective schools evidenced by the following land agreements; <ul style="list-style-type: none"> • Buwongo P/S on 08/02/2020 of 6 acres at 18 million shillings • Bukini P/S on 20/08/1993 of 06 acres at 840,000 shillings • Sinde P/S on 31/05/2010 of 13 acres. 	1
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16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i></p>	<p>The Environment Officer and DCDO conducted quarterly support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared quarterly monitoring reports and not Monthly Monitoring reports as required, for example,</p> <ul style="list-style-type: none"> • E&S Monitoring report for the proposed construction of classroom blocks, completion of Mayuge LG Administration Block and staff house by the DEO&DCDO on 27/07/2022 • E&S Monitoring report for the proposed renovation of classroom blocks at Bugulu P/S, St Barbra –Namadhi P/S, Mitimiti P/S, Makembo P/S, Musoli P/S and Bukizibu P/S by the DEO&DCDO on 29/06/2022 	0
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments</p> <p><i>Score: 1, else score:0</i></p>	<p>The Environment & Social certifications were approved and signed by the environmental officer and DCDO prior to executing the project contractor payments as follows;</p> <ul style="list-style-type: none"> • Paving of Finance and Administration Block with voucher No. 43758572 and E&S Certification on 06/06/2022 • Fencing of Bugana Syanyonja HCs with voucher No. 44583644 and the E&S Certification on 23/06/2022 	1

Health Performance
Measures

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries).</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>The 3 sampled health facilities registered deliveries as follows:</p> <p>FY 2020/21</p> <ol style="list-style-type: none"> 1. Buyanja HC IV 962 2. Bumooli HC III 344 3. Banda HC III 619 <p>Total 1925</p> <p>FY 2021/22</p> <ol style="list-style-type: none"> 1. Buyanja HC IV 1700 2. Bumooli HC III 400 3. Banda HC III 896 <p>Total 2996</p> <p>$(2996-1925)/1925*100$</p> <p>This made an increase of 55.6%</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>The LG Health budget was Shs. 303,386,000 as indicated on pages 67-69 of the ABPR for the previous FY.</p> <p>It was spent on health sector eligible activities as evidenced below:</p> <ol style="list-style-type: none"> 1. Construction of pit latrine at Hama HC II for Shs. 42,000,000 as indicated on page 67 of the ABPR. 2. Fencing of Syanyonja and Bugana HC III and purchase of Syanyonja & Bugana HC III for Shs. 217,399,000 as indicated on page 68. 3. Renovation of Staff House at Bumoli HC III for Shs. 43,987,000 as on page 68 -69 of the ABPR 	2

Investment performance:
The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0

The DHO, LG Engineer, Environment Officer and CDO certified works on Health projects before the LG made payments to the contractors/suppliers as indicated below:

1.Fencing of Lolwe HC III in Lolwe S/C by M/s Naboro Ventures Ltd

Contractor claimed for payment of Shs. 29,739,488 on 17th/6/2022

DHO recommended for payment on 17th/6/2022

DE certified the works on Certificate No. 1 dated 15th/6/2022

Environment Officer and the DCDO certified the works on 15th/6/2022

Payment to the contractor was made on 23rd/6/2022 vide PV No. 4449901

2. Construction of staff house at Lolwe HC III by M/s Rivaflo Investments Ltd.

Contractor claimed for payment of Shs. 148,739,820 on 15th/6/2022

DHO recommended for payment on 15th/6/2022

DE certified the works on Certificate No. 1 dated 15th/6/2022

Environment Officer and the DCDO certified the works on 15th/6/2022

Payment to the contractor was made on 23rd/6/2022 vide PV No. 44498863

3. Renovation of Bumoli HC III by M/s Naboro Investments Ltd.

Contractor claimed for payment of Shs. 14,868,293 on 15th/6/2022

DHO recommended for payment on 15th/6/2022

DE certified the works on Certificate No. 1 dated 15th/6/2022

Environment Officer and the DCDO certified the works on 15th/6/2022

Payment to the contractor was made on 23rd/6/2022 vide PV No. 4449911

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>The variations in the contract price and Engineer's estimates of the sampled projects were as follows:</p> <p>Variation = 100% ((Contract Price – Engineers Estimate)/Engineer's Estimate))</p> <ul style="list-style-type: none"> • Nama594/wrks/2021-2022/00011 Construction of staff house at Lolwe H/C III– budgeted at UGX 150,000,000/= actual contract price was 148,739,820 UGX with a variation of UGX 1,260,180/= represented by -1% • Nama594/wrks/2021-2022/00043 Fencing of Lolwe HC III in Lolwe Subcounty was budgeted at UGX 30,000, 000, actual was UGX 29,730,448/= with a variation of UGX 269512/= represented by -0.8% • Nama594/wrks/2021-2022/00010 Construction of 5 stance latrine at siiro HC III budgeted at UGX 35,000,000/= actual was UGX 34,780,000/= with a variation of -0.6%. <p>In conclusion,</p> <p>The variations were within the range of +/- 20% provided in the manual.</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	<p>LG did not have project for upgrade from HCII -HCIII</p>	2

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<p>The LG recruited staff as follows:</p> <p>Buyinja HC IV 58 out of 48</p> <p>Bumooli HC III 23 out of 19</p> <p>Banda HC III 20 out of 19</p> <p>Syanyonja HC III 19 out of 19</p> <p>Bugana HC III 21 out of 19</p> <p>Sigulu HC III 21 out of 19</p> <p>Mutumba HC III 21 out of 19</p> <p>Lolwe HC III 20 out of 19</p> <p>$201/190*100=105.8\%$</p> <p>Total staff in HCs 201 out of the required 190 which made 105.8%.</p>	2
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4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>The LG did not have projects for upgrade from HCII-HCIII</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>The positions of health workers filled were as follows:</p> <p>Buyinja HC IV had 58 same as District Staff list dated 30/09/22</p> <p>Bumooli HC III had 23 same as District Staff List dated 1/09/22</p> <p>Banda HC III had 20 same as District dated 30/09/22.</p>	2
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5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was no health facility upgrade in the FY 2021/2022</p>	2
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>The health facilities submitted the Annual Workplans FY2022/23 to the DHO late as follows:</p> <p>Bumooli HC III 13/06/22</p> <p>Banda HC III 23/07/22</p> <p>Buyinja HC IV 30/06/22. This was after 31st March 2022.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>The health facilities submitted the Annual Budget Performance Reports 2021/22 to the DHO as follows:</p> <p>Banda HC III 30/06/22</p> <p>Buyinja HC IV undated</p> <p>Bumooli HC III did not submit</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was no evidence to show that the Health facilities developed the facility improvement plans.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <ul style="list-style-type: none"> • score 2 or else score 0 	<p>The health facilities submitted up to date monthly and quarterly HMIS reports timely as follows:</p> <p>Monthly</p> <p>July 2021</p> <p>Buyinja HC IV 7/08/21</p> <p>Bumooli HC III 7/08/21</p> <p>Banda HC III 6/08/21</p> <p>August 2021</p>	2
<p>Maximum 14 points on this performance measure</p>				

Buyinja HC IV 6/09/21
Bumooli HC III 4/09/21
Banda HC III 7/09/21
September 2021
Buyinja HC IV 6/10/21
Bumooli HC III 6/10/21
Banda HC III 6/10/21
October 2021
Buyinja HC IV 2/11/21
Bumooli HC III 4/11/21
Banda HC III 7/11/21
November 2021
Buyinja HC IV 3/12/21
Bumooli HC III 5/12/21
Banda HC III 5/12/21
December 2021
Buyinja HC IV 7/01/22
Bumooli HC III 7/01/22
Banda HC III 7/01/22
Jauaury 2022
Buyinja HC IV 2/02/22
Bumooli HC III 6/02/22
Banda HC III 7/02/22
February 2022
Buyinja HC IV 3/03/22
Bumooli HC III 4/03/22
Banda HC III 5/03/22
March 2022
Buyinja HC IV 2/04/22
Bumooli HC III 6/04/22
Banda HC III 6/04/22
April 2022
Buyinja HC IV 4/05/22
Bumooli HC III 4/05/22
Banda HC III 7/05/22
May 2022
Buyinja HC IV 6/06/22

Bumooli HC III 7/06/22
 Banda HC III 5/06/22
 June 2022
 Buyinja HC IV 6/07/22
 Bumooli HC III 7/07/22
 Banda HC III 4/07/22
 Quarterly
 1st Quarter 2021/22
 Buyinja HC IV 6/10/21
 Bumooli HC III 6/10/21
 Banda HC III 6/10/21
 2nd Quarter 2021/22
 Buyinja HC IV 7/01/22
 Bumooli HC III 7/01/22
 Banda HC III 7/01/22
 3rd Quarter 2021/22
 Buyinja HC IV 7/04/22
 Bumooli HC III 6/04/22
 Banda HC III 6/04/21
 4th Quarter 2021/22
 Buyinja IV 6/07/22
 Bumooli HC III 4/07/22
 Banda HC III 6/07/22

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

There was no evidence to show that the Health facilities submitted RBF invoices to the DHO.

0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>The LG submitted the 4th Quarter 2021/22 invoices on 31st August 22, which was after the deadline.</p>	0
<p>Maximum 14 points on this performance measure</p>				
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The LG Health department timely (by the end of the first month of the following quarter) compiled and submitted all the quarter Budget Performance Reports to the Planner for consolidation as indicated below:</p>	1
<p>Maximum 14 points on this performance measure</p>			<p>Q1 Submitted by ADHO on 15th/10/2021 Q2 submitted by PHI on 12th/01/2022 Q3 submitted by ADHO on 13th/04/2022. Q4 submitted by ADHO on 15th/08/2022</p>	
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>h) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>The LG had a Comprehensive Annual Work Plan 2022/23 which had support supervision of health facilities like Buyanja HC IV (96) and Mutumba HC III (92), monitoring of data trends to improve service delivery. The Plan was endorsed by the CAO on 27/07/22 and received by MOH on 29/07/22.</p>	1
<p>Maximum 14 points on this performance measure</p>				

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>The District Performance Improvement Plan was to be implemented in the current FY 2022/2023.</p>	1
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Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>The LG budgeted for 282 Health Workers at 4,190,957,000= which catered for 82% of the staff norms. Page 15.</p>	2
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>The LG had 32 Health facilities out which only 11 had 75% staff filled.</p>	0
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>The Health Workers were working where they were deployed.</p> <p>Bumooli HC III had 23 H/Ws as per deployment list dated 1/09/2022 and the same number was evidenced from the attendance book, At Banda HC III the DHO staff list dated 30/09/2022 had 20 H/Ws the same number were in the attendance book. Buyinja HC IV had 50 H/Ws on staff list dated 30/09/2022 the similar number was in the attendance book.</p>	3
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>Bumooli HC III displayed 23 H/Ws on 1/09/22</p> <p>Banda HC III displayed 20 H/Ws dated 30/09/22</p> <p>Buyinja HC IV displayed 58 H/Ws dated 30/09/22.</p>	2
<p>Maximum 9 points on this performance measure</p>				
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>a) Evidence that the DHO/MMOHs has:</p> <p>i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0</p>	<p>The 10 staff files sampled confirmed that the DHO conducted annual performance appraisal for all Health facility In-charges and these included;</p> <p>1) Kitundi Aaron Bataseka – Senior Clinical Officer was appraised by Batambuze Ismail Senior Assistant CAO on 30/08/2022 and approved by DHO</p> <p>2) Waiswa Yosmass – Enrolled Nurse was appraised by Musumba Moses the Senior Clinical Officer on 22/08/2022 and approved by DHO Magoola. Recommended for Training in Intensive Care Nursing</p> <p>3) Opio Humphrey – Medical Clinical officer was appraised by Obura Dan – Senior Clinical Officer on 30/06/2022 and recommended to be promoted to Senior Clinician</p> <p>4) Opendun Godfrey – enrolled nurse was appraised by Wasige Ayubu – Senior Assistant CAO on 20/07/2022 and approved by ADHO</p> <p>5) Wandera Simon –Senior Clinical Officer was appraised on 31/08/2022 by Assistant Secretary John Bwire and approved by DHO</p> <p>6) Mwino Alex – Enrolled Nurse was appraised on 22/08/2022 by Onyango Edgar</p> <p>7) Baisi Paul Donald – Enrolled Nurse was appraised by Dr. Ssewagudde Kizito senior medical officer on 08/08/2022. He was recommended for Mentorship Program in Leadership</p> <p>8) Kakuuba Amiisi – Enrolled nurse was appraised by Wasige Ayubu Senior Assistant CAO on 21/07/2022</p> <p>9) Kisakye Lydia – enrolled nurse was appraised by Onyango Sam Senior Assistant Secretary on 26/09/2022</p> <p>10) Kizito Ssewagudde – Senior Medical Officer was appraised by Hasoho Jolly – Principal Town Clerk on 9/08/2022 and recommended him be promoted to Principal medical officer</p>	1
<p>Maximum 6 points on this performance measure</p>				

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

Health facility In-charges conducted appraisal for health facility workers as shown below;

1. Mukasa Sadat – Assistant Nursing officer was appraised by Kitundi Aaron –Senior Clinical officer on 6/07/2021 and recommended for further studies
2. Namuwatya Midina-Lab Asistant was appraised by Naigaga Fida – Lab Technician on 5/08/2021
3. Mutebe Godfrey – Lab Assistant was appraised by Wandera Simon – Senior clinica Officer on 12/09/2022 and recommended for promotion
4. Syahuba Jackline –Enrolled Nurse was appraised by Wandera Simon- Senior Clinical Officer on 7/07/2022 and recommended for study leave
5. Wokali Rebecca –Enrolled Nurse was appraised by Wandera Simon- Senior Clinical Officer on 2/07/2022 and recommended for promotion
6. Namuzige Haawa-Assistant Nursing Officer was appraised by Wandera Simon – SCO on 2/07/2022
7. Alitwala Alice Osinya –Porter was appraised by Mpaata Charles Medical Clinical Officer on 1st April 2022 and recommended for confirmation in service
8. Tulibadawa Micheal –Enrolled Nurse was appraised by Opio Humphrey – Medical Clinical officer on 4/10/2022 and recommended for a training in Financial Literacy
9. Nantongo Deborah –Enrolled Midwife was appraised by Dr, Kizito Ssewagudde on 6/07/2022 and recommended for Mentorship & Governance
10. Ssewagude Kizito –Senior Medical Officer was appraised by DHO on 9/8/2022 and approved by PAS

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	iii. Taken corrective actions based on the appraisal reports, score 2 or else 0	There was no action taken based on the appraisal report. For stance from appraisal for Health In-charges, it was observed that 1. Waiswa Yosmass was recommended for training in intensive Care Nursing 2. Opio Humphrey was to be promoted to Senior Clinician 3. Paul Donald was recommended for Mentorship Program in leadership and 4. Kizito Ssewagudde was to be promoted to Principal Medical officer. All not implemented	0	
Maximum 6 points on this performance measure	8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	b) Evidence that the LG: i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0	26 Health Workers were trained in Infection prevention and Control for Occupation Safety (OSH) 15-18/05/22 at Cool Homies. The following attended the training Secretary Health, Ag. DHO, 7EN, 2 NO, 5 MCO among others.	1
Maximum 6 points on this performance measure	8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	ii. Documented training activities in the training/CPD database, score 1 or else score 0	The training of the 26 Health Workers in Infection prevention and Control for Occupational Safety (OSH) from 15-18/05/22 was entered into the computerized Data base at the District.	1
Maximum 6 points on this performance measure					

Management, Monitoring and Supervision of Services.

9	Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.	a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0	The CAO in the letter referenced Ref: Admin/NMGO/161/1 communicated to the PS/MOH about the 27 health facilities that receive PHC N/Wage recurrent FY 2022/23 on 12/08/2022 and rhymed with the one in the budget for FY 2022/23.	2
Maximum 9 points on this performance measure				

Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.

The LG made allocations of Shs. 95,964,626 towards monitoring service delivery and management of District health services which was utilized as per the Health department workplan for the previous FY (page not numbered):

1. Training and mentorship to improve on key performance indicators: 6,000,000
 2. quarterly District Coordination Committee meetings: 340,000
 3. Electricity – Utility bill: 1,000,000
Cleaning and Sanitation: 3,800,000
 4. Stationery: 2,400,000
 5. Mentorship of Health workers on financial management: 3,200,000
 - Support supervision and coordination of health services: 23,564,624
 6. Repair and maintenance moto boats, vehicles and motor cycles: 19,600,000
 7. Office equipment and supplies: 1,000,000
 8. Computer supplies and repairs: 1,000,000
 9. Airtime and data for official virtual communication: 1,000,000
 10. Political and multi-sectoral monitoring of health services: 18,000,000
 11. Monthly and Quarterly staff meetings: 12,000,000
- TOTAL: 95,964,626

Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0

The LG did the quarterly warranting of PHC NWR grant transfers to LLHFs as evidenced on the dates indicated below:

- Q1 on 22nd/7/2021
- Q2 on 25th/10/2021
- Q3 on 10th/1/2022
- Q4 on 22nd/4/2022

However, the LG was unable to trace the dates of receipt of expenditure limits on IFMS at the time of assessment to enable ascertainment of whether warranting was done within 5 working days.

9	<p>Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The LG invoiced and communicated all PHC NWR grant transfers to LLHFs for the previous FY as evidenced below:</p> <p>Q1 on 9th/7/2021</p> <p>Q2 on 12th/10/2021</p> <p>Q3 on 11th/1/2022</p>	0
	<p>Maximum 9 points on this performance measure</p>		<p>However, the LG was unable to trace the dates of receipt of expenditure limits on IFMS at the time of assessment to enable ascertainment of whether invoicing was done within 5 working days.</p>	
9	<p>Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>The LG publicized all the 4 quarterly financial releases for PHC NWR to all LLHFs in the previous FY as evidenced on notifications endorsed by CAO and posted on HF Notice boards.</p> <p>Q1. PHC NWR totaling to Shs.118,777,884 was publicized to 27 HFs on 9th/7/2021 Ref. ADMIN/NMGO/110/01</p> <p>Q. 2PHC NWR totaling to Shs. 119,107,641 was publicized to 27 HFs on 12th/10/2021 Ref. ADMIN/NMGO/110/01</p> <p>Q3. PHC NWR totaling to Shs. 119,122,360 was publicized to 27 HFs on 11th/1/2022 Ref. ADMIN/NMGO/110/01</p> <p>Q4. PHC NWR totaling to Shs. 119,122,360 was publicized to 27 HFs on 10th/4/2022 Ref. ADMIN/NMGO/110/01</p>	1
	<p>Maximum 9 points on this performance measure</p>			
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support supervision to health facilities.</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>The performance review meeting that took place on 18/05/2022 recommended for a person to be a Focal Person for NGOs and Bulamu Gonza a Probation and Welfare Officer was appointed by the CAO on 21/08/2022. There was no evidence of follow up of recommendations in the other quarters.</p>	0
	<p>Maximum 7 points on this performance measure</p>			
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support supervision to health facilities.</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>The performance review meeting that sat on 2/11/21 was attended by CAO, DCDO, USAID, MUCOBADI and BAYLOR officials. The one that took place on 18/05/22 was attended by CAO, District Planner, MUCOBADI and BAYLOR. Due to limitation of COVID-19 they had only 2 meetings in the financial year 2021/22.</p>	1
	<p>Maximum 7 points on this performance measure</p>			

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There was no Hospital in the LG but Buyinja HC IV was supervised (30/08/21, 13/11/21,29/03/22 & 27/06/22).</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <p>• If not applicable, provide the score</p>	<p>Bumooli HC III and Mutumba HC III among others were supervised by Buyinja HSD (15/07/21, 24/12/21, 24/03/22 & 27/06/22.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>The 2nd Quarter supervision report on 27/10/21 recommended training for Health Workers on Performance Management Appraisal which training took place on 21-27/06/22 sponsored by Intra-Health.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>The LG supported health facilities like Banda HC III, Bumooli HC III and Buyinja HC IV in prescribing, ordering, dispensing and storing of medicines and health supplies according to the support supervisions done (4/0821-17/09/21 & 10/02/22-30/03/22 by the District Medicine Management Supervisor.</p>	1

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>The LG allocated Shs. 243,266,988 of the District budgets to Health Promotion and Health Prevention and utilized as per Health Workplan for the previous FY (page not numbered):</p> <ol style="list-style-type: none"> 1. Conduct hygiene and sanitation promotion: 48,945,076 2. Conduct cholera vaccination campaigns: 161,707,300 3. Conduct advocacy and community follow-ups. 18,000,000 4. Conduct quarter reproductive health: 4,871,537.37 5. Train and support VHT per village: 4,000,000 6. Conduct disease surveillance: 2,871,537.37, 7. Conduct Home based Care: 2,871,537.37 <p>TOTAL: 241,266,988 representing: $241,266,988 / 243,266,988 * 100 = 99.2\%$</p>	2
	<p>Maximum 4 points on this performance measure</p>			
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>The DHE conducted a Radio Talk show on Polio immunization campaign on 12 & 13/01/22 on Eastern Voice radio. The panelists were the DHE and D/RDC sponsored by Namayingo LG.</p>	1
	<p>Maximum 4 points on this performance measure</p>			

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>According to the report by the DHE to the DHO written on 13/11/21; Door to Door campaigns, demonstration on hand washing, Surveillance on community, Social distancing and How to wear masks was done in 8 Sub counties and 3 Town Councils on 10-12/08/21.</p> <p>The Sub counties and Town Councils were:</p> <ol style="list-style-type: none"> 1. Buswale S/C 2. Buyinja S/C 3. Buhemba S/C 4. Banda Rural 5. Bukana S/C 6. Sigulu S/C 7. Lolwe S/C 8. Mutumba Rural 9. Mutumba Town Council 10. Banda Town Council 11. Namayingo Town Council. 	1
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Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>The LG had an Asset register but for only Buyinja HC IV. The equipment included BP machine, Delivery kits were relative to service standards. The other 31 health facilities in the LG were not included in the Asset register.</p>	0
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>The Health Sector projects implemented in the previous FY such as Fencing of Lolwe HC III in Lolwe S/C, Construction of staff house at Lolwe HC III, Renovation of Bumoli HC III staff house underwent desk appraisal which confirmed that they were all derived from the LGDP and were eligible for Health Sector grant funding as per Desk Appraisal report date 12/11/2021.</p>	1

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The LG conducted field appraisals but only evidenced on DDEG funded projects in the previous FY</p>	0
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>LG health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist evidenced by the screening forms that were signed by DEO & DCDO as follows;</p> <ul style="list-style-type: none"> • Fencing of Bukana HC III on 10/10/2021 • Fencing Lolwe HC II on 12/04/2021 • Construction of Lolwe HC II on 05/11/2021 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence that the LG Health department timely submitted all its infrastructure requests to PDU for incorporation into the approved LG annual work plan,</p> <p>As per a copy of the health sector procurement plan for current FY prepared by the DHO, date of submission to PDU was 27thApril 2022 which was before 30th April as required by PPDA laws</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>There was evidence that LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter FY 2022-2023 on 14th July 2022</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>The LG didn't have approved health infrastructure by the contracts committee cleared by the Solicitor General</p>	0

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0	There was Evidence that the LG properly established a Project Implementation team for all health projects; appointed by the CAO.	1
	Maximum 10 points on this performance measure	If there is no project, provide the score	Appointment letters for the contract manager DHO dated 10th August` 2021and members include;	
			<ul style="list-style-type: none"> • Dr. Magola Patrick (DHO) • Kirya Godfrey (DE) • Busagwa Alex (Environmental officer) • Nandudu betty (CDO) • Bulamuu Gonza (Labor officer) • Oundo Samuel (Internal auditor) 	
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0	There was no Health center II being upgraded to Health center III	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0	There was no Health center II being upgraded to Health center III	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0	There was no Health center II being upgraded to Health center III	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0

If there is no project, provide the score

There was evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly; these include,

- Supervision Report dated 29th Jan 22 construction of a twin staff shelter for Holwe HC III

But there were no monthly that reports as required by the indicator.

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

The DHO verified works and initiated payments of contractors on time as indicated below:

1. Fencing of Lolwe HC III in Lolwe S/C by M/s Naboro Ventures Ltd

Contractor claimed for payment of Shs. 29,739,488 on 17th/6/2022

DHO verified and initiated the payment on 17th/6/2022 (on the same day of contractor's claim).

DE certified the works on Certificate No. 1 dated 15th/6/2022

Environment Officer and the DCDO certified the works on 15th/6/2022

Payment to the contractor was made on 23rd/6/2022 vide PV No. 4449901

2. Construction of staff house at Lolwe HC III by M/s Rivaflo Investments Ltd.

Contractor claimed for payment of Shs. 148,739,820 on 15th/6/2022

DHO verified and initiated payment on 15th/6/2022 (on the same day of contractor's claim).

DE certified the works on Certificate No. 1 dated 15th/6/2022

Environment Officer and the DCDO certified the works on 15th/6/2022

Payment to the contractor was made on 23rd/6/2022 vide PV No. 44498863

3. Renovation of Bumoli HC III by M/s Naboro Investments Ltd.

Contractor claimed for payment of Shs. 14,868,293 on 15th/6/2022

DHO recommended for payment on 15th/6/2022 (on the same day of contractor's claim).

DE certified the works on Certificate No. 1 dated 15th/6/2022

Environment Officer and the DCDO certified the works on 15th/6/2022

Payment to the contractor was made on 23rd/6/2022 vide PV No. 4449911

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence that the LG had a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law. Examples include;</p>	1
	<p>Maximum 10 points on this performance measure</p>		<p>Nama 594/wrks/21-22/00014, Treatment and emptying and repair of 6 pit latrines at Singalia HC II, Bugana HC III, Buyombo HC II, Bugali HC II, Haama HC II and Lugala HC II in Namayingo district contracted to Abayaku General services ltd, approval of evaluation report signed on 25th October 2021 under MIN 04/04-10/NDCC/21-22(C) and contract signed on 06th November 2021</p>	
			<p>Nama594/wrks/2021-2022/00031 Fencing of Bugana and syanyonja HC III, approval of the evaluation report was done on 04th March 2022 under MIN 04/09-03/NDCC/2021-2022(2) and contract agreement signed on 12th April 2022</p>	
			<p>Nama594/wrks/2021-2022/00022 Construction of 2 stance latrine at namayuge HC II, approval of evaluation report on 27th Jan 2022 under MIN 04/08-01/NDCC/21-22 and contract signed on 09th May 2022</p>	

Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>Local Government had recorded, investigated, responded and reported in line with the LG grievance redress framework as recorded in the grievance log book opened on 09/03/2021, that is to say, complaint no. 001/2021 with grievance of Lolwe HC III Vs Kandege community over a playground reported by Chairman LC III Lolwe Island Sub County, received by Oundo Humphry on 09/03/2021 and redressed on 09/03/2022</p>	2
	<p>Maximum 2 points on this performance measure</p>			
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>LG disseminated guidelines on health care / medical waste management to health facilities evidenced by the dissemination list as of 15-18/05/2021 (Uganda National Prevention and Control Guidelines-2013) by MoH, for example received by Buyinja HC IV on 12/03/2021</p>	2
	<p>Maximum 5 points on this performance measure</p>			

15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>LG had in place a functional system for Medical waste management or central infrastructures for managing medical waste (Registered waste management service provider) evidenced by the MoU between Green Lable Services Ltd and Namayingo DLG without date, page numbers and reference.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>LG has conducted training (s) and created awareness in healthcare waste management evidenced by the Training Reports on OSH as of 15-18/05/2021 by Mr Kizito Ali the Biostatistician-Namayingo and another one as of 26/11/2021 by Nsaiga Daniel the Medical Clinical Officer</p>	1
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0</p>	<p>Namayingo DLG had a costed ESMP incorporated into the bidding documents for health infrastructure projects of the previous FY, that is to say, Upgrade of HC IIs to III (Lolwe HC) NCB No. MoH Ugift/Wrks/2018-19//0001-20, ISSUED ON 30/08/ 2018, received by Central Registry on 16/07/2018</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>LG had evidence that all health sector projects were implemented on land where it had proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.) for example;</p> <ul style="list-style-type: none"> • Fencing of Bukana HC III with land title in names of Namayingo DLD (Bukana HC III) P. O. Box 64 Bugiri, Plot 196, Block 07 at Bubwibo, dated 05/10/2021 covering 0.6680 hectares. • Fencing Syanyonja HC III with land title in names of Namayingo DLG (Syanyonja HC II) P.O.Box 64 Bugiri, Plot 217, Block 07 at Syanyonja, covering 0.4560 hectares, dated 30/09/2021 	2

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>LG Environment Officer and DCDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs and provided annual rather than monthly E&S Monitoring reports, for example, annual reporting was done by the DEO&DCDO for health Projects as of 20/06/2022.</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<p>Environment and Social Certification forms were completed and signed by the LG Environment Officer and DCDO. prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects evidenced by the following E&S Certifications;</p> <ul style="list-style-type: none"> • Fencing of Lolwe HC II on 17/06/2021 • Fencing Syanyonja HC II on 23/06/2022 • Renovation of Bumole HC III on 03/06/2022 • Fencing of Bukana HC III on 23/06/2022 	2

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	a. % of rural water sources that are functional. If the district rural water source functionality as per the sector MIS is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	From the Ministry MIS, the Percentage of functional rural water sources = 83%	1
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	From the Ministry MIS, the Percentage of rural water facilities with functional water and sanitation committees = 89%	1

Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

a. The LG average score in the water and environment LLGs performance assessment for the current. FY.

If LG average scores is

a. Above 80% score 2

b. 60 -80%: 1

c. Below 60: 0

(Only applicable when LLG assessment starts)

From the LLG assessment results for the current FY, the LG average score in the water and environment LLGs performance assessment for the current FY was 73%.

The assessment for the LLG in the water and environment sector was done against total mark of ten (10) and the performance of the sub counties in the sector was as follows;

Banda S/c obtained 8 out of 10 equivalent to 80%

Mutumba S/c obtained 100%

Buyinja S/c obtained 40%

Lolwe S/c obtained 60%

Siguru S/c obtained 100%

Bukana S/c obtained 20%

Buswale S/c obtained 80%

Buhemba S/c obtained 100%

The total average score =

= 73%

Service Delivery
Performance: Average
score in the water and
environment LLGs
performance
assessment

*Maximum 8 points on
this performance
measure*

b. % of budgeted water projects
implemented in the sub-counties
with safe water coverage below the
district average in the previous FY.

o If 100 % of water projects are
implemented in the targeted S/Cs:
Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

The LG implemented 78% of the budgeted
water projects in the FY 2021/2022 in the sub
counties with safe water coverage below the
district average in the FY 2020/2021

From page 3 of 3 excel sheet attachment of the
AWP for the previous FY approved on
13th/8/2021 and pages 49-50 of the budget
approved on 11th/05/2021, the district planned
to construct six (6) deep boreholes, one
protected spring, a mini piped water supply
system and borehole rehabilitations.

From page 3 of the annual progress report
approved on 15th/07/2022, the total budgeted
water projects implemented in the LG for the FY
2021/22 = 9

Sub counties that were below the district
average (60% access) in the previous FY but
one include;

1. Banda S/c at 44% access
2. Bukana S/c at 20%
3. Lolwe S/c at 32% and
4. Mutumba S/c at 56%

Projects implemented in the sub county with
safe water coverage below the district average
include;

- One piped water supply system in Banda S/c
(phase 1)
- One (1) new borehole in Bukana S/c ,
- One (1) new borehole in Lolwe S/c
- Two (2) new borehole in Mutumba S/c,
- One protected spring in Banda S/c
- Borehole rehabilitations in all the sub counties
below the district average

Total number of implemented projects in sub
counties below the average = 7

Percentage of budgeted projects implemented in
sub counties with safe water coverage(Access)
below the district average = 78%

Service Delivery
Performance: Average
score in the water and
environment LLGs
performance
assessment

*Maximum 8 points on
this performance
measure*

c. If variations in the contract price of
sampled WSS infrastructure
investments for the previous FY are
within +/- 20% of engineer's
estimates

o If within +/-20% score 2

o If not score 0

From the three (3) sampled project contracts, the
percentage contract price variations for all the
three project contracts sampled were all less
than -20% as follows;

1. Sitting , drilling and installation and platform
casting of the 6 boreholes

Proc.Ref no. Nama594/Wrks/2021-22/00035

- Engineer's estimate = 124,996,220

- Contract sum = 124,583,220

Percentage contract price Variation = -0.003%
equivalent to

Shs. -413,000

2. Construction of the 5-stance lined pit latrine at
Buyinja S/c

Proc.Ref no. Nama594/Wrks/2021-22/00005

- Engineer's estimate = 30,000,000

- Contract sum = 29,516,520

Percentage contract price Variation = -0.016%
equivalent to

Shs. -483,480

3. Construction of the mini piped water supply
system phase 1 in Buyomba village of Banda
S/c

Proc.Ref no. Nama594/Wrks/2021-22/00005

- Engineer's estimate = 242,789,687

- Contract sum = 237,114,434

Percentage contract price Variation = -0.023%
equivalent to

Shs. -5,675,253

2	<p>Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <p>o If 100% projects completed: score 2</p> <p>o If 80-99% projects completed: score 1</p> <p>o If projects completed are below 80%: 0</p>	<p>From page 3 of 3 excel sheet attachment of the AWP for the previous FY approved on 13th/8/2021, the LG planned to drill six (6) new boreholes, three 5 stance latrines, one protected spring and a one mini piped water supply system and from page 3 of the annual progress report approved on 15th/07/2022, all the six (6) boreholes was completed on 15th/06/2022, the three 5-stance latrines were completed on 7th/03/2022, the protected spring was completed on 15th/02/2022 and the mini piped water supply system phase 1 was completed on 16th/06/2022.</p> <p>Total number of planned projects = 11</p> <p>Total projects implemented = 11</p> <p>Percentage of projects completed as per the AWP = $11/11 \times 100 = 100\%$</p>	2
<p><i>Maximum 8 points on this performance measure</i></p>				
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <p>o If there is an increase: score 2</p> <p>o If no increase: score 0.</p>	<p>From the Ministry MIS, there was no increase in the percentage of functional water facilities between the FY 2020/21 and 2021/22.</p> <p>Percentage of functional water facilities in the FY 2020/21 = 83%</p> <p>Percentage of functional water facilities in the FY 2021/22 = 83%</p> <p>Percentage change = 0%</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <p>o If increase is more than 1% score 2</p> <p>o If increase is between 0-1%, score 1</p> <p>o If there is no increase : score 0.</p>	<p>From the Ministry MIS, there was no increase in the percentage of rural water and sanitation facilities with functional committees.</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2020/21 = 89%</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2021/22 = 89%</p> <p>Percentage change = 0%</p>	0

Performance Reporting and Performance Improvement

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

Maximum 3 points on this performance measure

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

From Page 3 item 2.2.1 of the Annual progress report(quarter 4 report) approved by the ministry on 15th/07/2022and from Form1s submitted to the ministry on 14th/Apr/2022,the WSS facilities implemented and completed in the previous FY were reported as follows;

- Drilling and Installation of 6 boreholes
- Construction of the mine piped water system in Buyombo village of Banda S/c
- Construction of three (3) 5-stance lined VIP latrine in Buyinja S/c, Lolwe S/c and Banda S/c

In addition, the DWO submitted all the form 1s for all the 6 boreholes drilled in the previous FY to the ministry for MIS updated on 14th/Apr/2022.

Findings from the field visit of a sample of 3 projects showed that all projects were in place and functional, boreholes were well protected with no deep latrines in the radius of 30m, trees were planted around, borehole yield and water quality was visually good and all had a functional WUCs.

The 3 sampled projects include

1. The 5 stance VIP latrine at Buyinja Sub county
2. Mini piped water supply system at Banda S/c in Buyonbo village which had 38 solar of each, one public stand post with 3 taps,one water tank of 1000 litres and a power house.
3. Namavunduvillage borehole with DWD No.86418 found in Mutumba S/c

5	Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance	a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2	The DWO presented quarter 1 report that was submitted on 12/11/2021 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found on page 2 of the report.	2
	<i>Maximum 7 points on this performance measure</i>		Similarly quarter 2 report was submitted on 14th/01/2022 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found on page 2 of the report.	
			Quarter 3 report was submitted on 14/04/2022 the same date for quarter two and the sub county water supply and sanitation information found on page 2 and in the attached summary page (form 4).	
			Quarter 4report was submitted on 15th/07/2022 with form ones for all the 6 deep boreholes and form 4 monitoring report for previous FY attached for MIS update	
5	Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance	b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0	The DWO presented the copies of form 1 data collection sheets for all the water sources constructed in the fourth quarter of the previous financial year and was submitted to the ministry for MIS updated on 14/10/2022.the form 4 s was also availed and was submitted to the ministry for approval on 14th/10/2022 the same day as form 1s.	3
	<i>Maximum 7 points on this performance measure</i>			
5	Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance	c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0	There was no assessment of LLGs in the previous FY and this was Only applicable from the assessment where there had been a previous assessment of the LLGs' performance. The assessment had just been concluded in the current FY and therefore no performance improvement plans made yet	0
	<i>Maximum 7 points on this performance measure</i>	<i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i>		

Human Resource Management and Development

6	Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff	a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2	The only budget available was for two staff i.e. Water officer and Borehole maintenance supervisor totaling to UGX 51,796,716, Dated 26/09/2022, Ref CR/NMYGO/102/1.	0
	<i>Maximum 4 points on this performance measure</i>			
6	Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff	b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2	There was evidence that Environment and Natural Resources Officer budgeted for all totaling to UGX. 2,110,986,182. For details, refer to the submission of wage estimates for financial year 2023/2024 (district unconditional grant) dated 26/09/2022 and approved by CAO and this was submitted to MoFPED on 29/09/2022	2
	<i>Maximum 4 points on this performance measure</i>			
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.	a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3	The DWO staff (Ms.Namutamba Hellen) was appraised on 30/07/2021 by Wabusa Joshua – DWO and approved by - CAO	3
	<i>Maximum 6 points on this performance measure</i>			
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.	b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3	The District Water Office identified capacity needs of staff from the performance appraisal process and submitted the capacity needs to the PHRO on 30th/09/2021 and there was evidence that the training of the staff was conducted as there was training plan/program dated 25th/Apr/2022, training report dated 29th/April/2022 with the training being conducted between 25th-29th/April/2022 and the capacity assessment report was also availed at the time of assessment and therefore the training was conducted.	3
	<i>Maximum 6 points on this performance measure</i>			

Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
-
- If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- If 80-99%: Score 2
- If 60-79: Score 1
- If below 60 %: Score 0

From page 2 of 3 of the AWP Budget line for the current FY approved on 13/07/2022, the DWO allocated 88% of the budget to the four sub counties below the district average

Sub counties that were below the district average (60%) in the year 2021/22 include;

1. Banda S/c at 43%
2. Bukana S/c at 20%
3. Lolwe S/c at 32%
4. Mutumba S/c at 55%

The DWO allocated two (2) new boreholes and a 5-stance VIP latrine to Bukana S/c all amounting to 97,000,000, one new borehole amounting to 30,700,000 to Mutumba S/c, one new borehole amounting to 30,700,000 to Lolwe S/c and a mini solar pumped water supply system phase 2 amounting to 234,000,000 to Banda S/c

Total project budget for sub counties with safe water coverage below the district average = 392,400,000

Total project Budget for all the sub counties = 446,000,000

Percentage budget allocation to sub counties below the district average = 88%

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

The DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY in the advocacy meeting that was held on 27th/9/2022 and under minute number Minute 07/09/2022 on page 5 of the minute. The communication was also displayed on the notice board on 13th/09/2022. The allocations were as below;

The DWO allocated two (2) new boreholes and a 5-stance VIP latrine to Bukana S/c all amounting to 97,000,000, one new borehole amounting to 30,700,000 to Mutumba S/c, one new borehole amounting to 30,700,000 to Lolwe S/c, Design for piped water system for Siguru S/c amounting to 52,000,000, 5-stance lined pit latrine to Siguru S/c amounting to 30,000,000 and a mini solar pumped water supply system phase 2 amounting to 234,000,000 to Banda S/c

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4
- If 80-94% of the WSS facilities monitored quarterly: score 2
- If less than 80% of the WSS facilities monitored quarterly: Score 0

The district Water Office monitored each of WSS facilities at least quarterly as follows;

From the List of water and sanitation projects (form 4), and ministry MIS, Namayingo district had 623 domestic water points. From page 3 of the monitoring report for Quarter one dated 17/08/2021, the DWO monitored 593 sources in the first quarter out of 623 LG sources equivalent to 95%.

In thesecond (2) quarter monitoring report dated 8th/12/2021, the DWO monitored 606 sources in the second quarter out of 623 LG sources equivalent to 97.3%.

In thethird (3) quarter monitoring report dated 30th/03/2022,the DWO monitored 618 sources out of 623 LG sources equivalent to 99%.

In thefourth (4) quarter monitoring report dated 27th/06/2022, the DWO monitored 616 sources out of 623 LG sources equivalent to 98%.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

There was evidence that the DWO conducted quarterly DWSCC meetings and discussed the key issue presented on page 4 of monitoring reports.

The following quarterly minutes for DWSCC quarterly meetings was presented with rehabilitation and water user committee training needs discussed;

1. Quarter 1 DWSCC minutes dated 24/08/2021 with key issues discussed on page 3

2. Quarter 2 DWSCC minutes dated 29/12/2021 with key issues discussed on page 3

3. Quarter 3 DWSCC minutes dated 12/04/2022 with key issues discussed on page 3

4. Quarter 4 DWSCC minutes dated 12/07/2022 with key issues discussed on page 7

The remedial actions of borehole rehabilitations were incorporated in the approved current FY AWP and4 borehole are to be drilled in this current FY together with training of the water user committees.

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>The DWO communicated to the LLGs their respective budget allocations for the current FY 2022/2023 in the advocacy meeting that was held on 27th/9/2022 and under minute number Minute 07/09/2022 on page 5 of the minute. The communication was also displayed on the notice board on 13th/09/2022. The allocations were as below;</p>	2
			<p>The DWO allocated two (2) new boreholes and a 5-stance VIP latrine to Bukana S/c all amounting to 97,000,000, one new borehole amounting to 30,700,000 to Mutumba S/c, one new borehole amounting to 30,700,000 to Lolwe S/c, Design for piped water system for Siguru S/c amounting to 52,000,000, 5-stance lined pit latrine to Siguru S/c amounting to 30,000,000 and a mini solar pumped water supply system phase 2 amounting to 234,000,000 to Banda S/c</p>	
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>The DWO allocated only 37% of the NWR budget less than 40%</p> <p>From page 2 of 3 of the budget line excel sheet/software excel sheet attached to the AWP for the previous FY approved on 30th/07/2022, the DWO allocated 27,491,271/= equivalent to 37% of the NWR rural water and sanitation budget (75,311,751/=) towards community mobilization activities</p>	0
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>From page 5 of the software report</p> <p>There was evidence that the DWO in liaison with the Community Development Officer established and trained WSCs on their roles on O & M of WSS facilities as can be seen in the training activity report dated 23 /03/2022. The training was conducted between 1st and 20th/03/2022 in all the 5 sub counties that received the WSS projects in the FY 2021/22.</p> <p>For the sampled WSS in Banda S/c Mutuba S/c and Buyinja S/c, the 3 sampled members of the WSCs was able to remember the training that was given to them about the O & M including daily cleaning of the water source, fencing the water sources and collection of the water user fees of 2000 per household.</p>	3

Investment Management

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p>	<p>The DWO presented an updated asset register which was last updated on 30/06/2022 with new water sources constructed in the previous FY 2021/22.</p> <p>The 6 boreholes constructed in the previous FY was seen on page 37 of the asset register.</p>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP/III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>There was evidence that the LG DWO conducted a desk appraisal for all WSS projects in the budget. From the desk appraisal report dated 20th/07/2022, all current FY 2022/23 water projects were derived from the approved district development plans on page 78 to 83 and were eligible for expenditure under the sector guidelines of DWSG</p>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>All the 4 boreholes to be implemented in the current FY had application forms and all the applications were for those communities not considered in the FY 2018/2019 and they are to be considered the current FY 2022/2023 as listed below</p> <ul style="list-style-type: none"> • Application for a borehole by Ndaiga village community in Bukana S/c dated 18/01/2018 • Application for a borehole by Buduma village community in Bukana S/c dated 16th/04/2018 • Application for a borehole by Mulombi 'A' village community in Mutumba S/c dated 27/03/2019 • Application for a borehole by Lyanjala village community in Siguru S/c dated 1st/11/2018 	2

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>There was evidence that the LG conducted field appraisals for all the current FY 2022/23 water projects.</p> <p>The DWO presented the feasibility study report for the piped water supply system phase 2 dated 12th/11/2021 and the field appraisal report for the four (4) boreholes to be drilled in the current FY 2022/23 dated 9th/08/2022. All the 4 boreholes to be drilled the current FY 2022/23 were screened for technical, environmental and social acceptability and all were feasible to be implemented in their respective sites.</p>	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>There was no evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts by the EO&CDO. The process was not yet initiated.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>There was evidence that the WSS infrastructure investments for previous FY were incorporated in the LG procurement plan approved by CAO on 14th April, 2022;</p> <p>Sampled projects included;</p> <ul style="list-style-type: none"> • Drilling of deep hand pump bore holes at selected sites Namayengo District, Page 4 SNo. 21 • Procurement of boreholes spare parts under water sector SNo, 25 • Construction of Mini water supply system at selected sites in Namayengo. SNo. 24 	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There was evidence that the WSS infrastructure projects for the previous FY were approved by the contracts committee before commencement as indicated below.</p> <ul style="list-style-type: none"> • Construction of a 4 in one stance VIP latrine for boys and girls at Naruba & Lufudo P/S lot 1 under MIN 04/12-06/2021-2022 (a) approved on 03rd June 2022 • Drilling, installation and platform casting of 6 bore holes in mutumba, Lolwe, sigulu, Bukana, under MIN04/08-01/2021-2022(l) on 27th Jan 2022 • Construction of a mini piped water system Phase 1 at buyombo approved on 11th May 2022 under minute 04/10-04/2021-2022 (g) 	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There was evidence that the WSS infrastructure projects for the previous FY were approved by the contracts committee and appointment made by the CAO on 9th August 2021 before commencement as indicated below;</p> <ul style="list-style-type: none"> • Joshua Wabusa (DWO) • Busagwa Alex (senior environment officer) • Oundo Humphrey (ADWO) • Adundo Mildred Nyanya (ADWO)- Mobilisation 	2

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2

There was evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs. The three (3) sampled projects include;

1. The 5 –stance lined pit latrine, urinal and washing facility at Kifuyo rural growth center in Buyinja S/c
2. Buyombo mini piped water supply system phase 1
3. Namavundu borehole with DWD No.86418 found in Mutumba S/c Namavundu village

All projects were in place and functional, boreholes were well protected with no deep latrines in the radius of 30m, trees were planted around, water quality and yield was generally good and it had a functional WUCs.

For the sampled borehole drilling contract(Nama594/wrks/2021-22/00014), it was seen from the contracts (BOQS) specifications that

the contractor adopted the design A method of the hand pumps found in the standard technical design manual for LG

The piped water supply system had 38 solar panels each of 280W, one functional public stand post of three taps, one water tank of 1000 litres capacity and a completed two room power house. From the piped water supply system phase 1 contract (Nama594/wrks/2021-22/00035) all the installed components were as per the contract clauses/specifications.

No structural and minor defects were seen on the completed 5 –stance lined pit latrine, urinal and washing facility at Kifuyo rural growth center in Buyinja S/c , the sanitation facility and sanitation committee were all functional at the time of taking the assessment.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2

There was evidence that the relevant technical officers carried out monthly technical Supervision of WSS infrastructure projects. The DWO presented the supervision report dated 2nd/Feb/2022 for the 5-stance lined latrine at Nsoono Rural growth center in Buyinja S/c, Supervision report dated 2nd/Feb/2022 for the 5-stance lined latrine at Kifuyo rural growth center in Buyinja S/c, Supervision report dated 17th/March/2022 for the 5-stance lined latrine at Singila central in Lolwe S/c. From the supervision reports dated and minutes of site meeting held on 23rd/11/2021, the following technical officers participated in the supervision of the water infrastructure projects; Environmental officer, DWO, CDO and, District engineer.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

o If 100 % contracts paid on time: Score 2

o If not score 0

The DWO verified works and initiated payments of contractors on time as indicated below:

1. Installation of 6 boreholes in Namayingo DLG by M/s Mama Bore Wells

Contractor claimed for payment of Shs. 97,709,226 on 16th/6/2022

DWO verified and initiated the payment on 16th/6/2022 (on the same day of contractor's claim).

DE certified the works on Certificate No. 1 dated 16th/6/2022

Environment Officer and the DCDO certified the works on 15th/6/2022

Payment to the contractor was made on 23rd/6/2022 vide PV No. 44499015 within 7 days.

2. Construction of Mini-piped Water at Buyombo in Banda S/C Phase I by M/s Abayaku General Services Ltd.

Contractor claimed for payment of Shs. 110,850,550 on 16th/6/2022

DWO verified and initiated payment on 16th/6/2022 (on the same day of contractor's claim).

DE certified the works on Certificate No. 2 dated 16th/6/2022

Environment Officer and the DCDO certified the works on 16th/6/2022

Payment to the contractor was made on 23rd/6/2022 vide PV No. 44498986 within 7 days.

3. Construction of Mini-piped Water at Buyombo in Banda S/C Phase I by M/s Abayaku General Services Ltd.

Contractor claimed for payment of Shs. 102,159,423 on 16h/6/2022

DWO verified and initiated payment on 16th/6/2022 (on the same day of contractor's claim).

Environment Officer and the DCDO certified the works on 16th/6/2022

Payment to the contractor was made on 20th/6/2022 vide PV No. 43387898

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:</p> <p>Score 2, If not score 0</p>	<p>The DLG had evidence of complete procurement file for water infrastructure investments as required by PPDA law;</p> <p>Sampled contracts</p> <ul style="list-style-type: none"> • Nama/594/WRKS/2021-22/00048 Construction of a 4 in one stance VIP latrine for boys and girls at Naruba & Lufudo P/S lot 1 under MIN 04/12-06/2021-2022 (a) Evaluation report approved on 03rd May 2022 and contract signed 14th June 2022 • Nama/594/WRKS/2021-22/00014 Drilling, installation and platform casting of 6 bore holes in mutumba, Lolwe, sigulu, Bukana, under MIN04/08-01/2021-2022(I) Evaluation reports approved on 27th Jan 2022 and contract signed on 02nd June 2022 • Nama/594/WRKS/2021-22/00035 Construction of a mini piped water system Phase 1 at buyombo Evaluation reports approved on 19th April 2022 under minute 04/10-04/2021-2022 (g) contract signed on 11th May 2022 	2
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Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported a water and environment grievances as per the LG grievance redress framework evidenced by, complaint Log that was opened on 15th/11/2021, complaint No. 003 where a resident of Syanyonja complained about the land where a 5 stance pit latrine was to be constructed, Mr. Bulamu Gonza received the complaint on 15/11/2021</p>	3
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>LG DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to DCDOs evidenced by the distribution list on 05/05/2021</p>	3

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>LG had prepared and implemented the water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY, that is to say;</p> <ul style="list-style-type: none"> • Water source protection plan & natural resource management plan for a water source at Bukani Village by the DWO on 13/08/2021 • Water source protection plan & natural resource management plan for a water source at Buhone Village by the DWO on 16/09/2021 • Water source protection plan & natural resource management plan for a water source at Buyombo Village by the DWO on 13/08/2021 	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 3, If not score 0</p>	<p>There was evidence that all WSS projects were implemented on land where the LG had proof of consent;</p> <p>The Physical planner provided all the land agreement forms for the previous FY implemented projects as listed below;</p> <ul style="list-style-type: none"> • Land agreement forms for 5-stance lined pit latrine located at Kifuyo rural growth center in Buyinja S/c signed on 10th/11/2021 by Karimu Ziraba as the land owner • Land agreement forms for the borehole located at Buhone Village in Bukana S/c signed on 28th/06/2022 by Nangosa Benedicto as the land owner • Land agreement forms for Mulombi A borehole located at Mulombi A village in Mutumba S/c signed on 13th/05/2022 by Balidawa Mawazi as the land owner • Land agreement forms for Lubiru village borehole located at in Siguru S/c signed on 29th/06/2022 by Okinyi Hezeron as the land owner • Land agreement forms for Namavundu village borehole located in Mutumba S/c signed on 20th/05/2022 by Oloo Jonh as the land owner • Land agreement forms for Butanira village borehole located in Siguru S/c signed on 29th/08/2021 by Odira John as the land owner 	3

15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects: Score 2, If not score 0	E&S Certification forms were completed and signed by Environmental Officer and DCDO prior to payments of contractor invoices/ certificates at interim and final stages of projects, for example; E&S Certification for the proposed construction of drilling, casting and installation of borehole at Namavundu, Kamwanga, Butanira , Lubiru by the DEO&DCDO on 16/06/2022	2
15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 2, If not score 0	The DCDO and environment Officers undertook annual monitoring and NOT monthly monitoring to ascertain compliance with ESMPs; and provided annual reports other than monthly reports, that is to say; E&S monitoring report for boreholes as by 18/03/2022	0

Micro-scale
Irrigation
Performance
Measures

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>Not applicable for Namayingo district as at the time of assessment 2021/2022</p>	0
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>Not applicable for Namayingo district at the time of assessment 2021/2022</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>Not applicable for Namayingo district at the time of assessment 2021/2022</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0</p>	<p>Not applicable as no equipment had been procured and installed yet.</p>	0

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	Not applicable for Namayingo district at the time of assessment 2021/2022	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0	Not applicable for Namayingo district at the time of assessment 2021/2022	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	a) Evidence that the LG has recruited LLG extension workers as per staffing structure • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0	Namayingo DLG had recruited 39 LLG extension workers/ production staff which was 100%.	2
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF • If 100% score 2 or else score 0	Not applicable for Namayingo district at the time of assessment 2021/2022	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the installed micro-scale irrigation systems during last FY are functional • If 100% are functional score 2 or else score 0	Not applicable for Namayingo district at the time of assessment 2021/2022	0

Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence that position of extension workers filled was accurate. The accuracy was confirmed by a comparison made between Staff lists and approved structures from the 3 sampled and visited LLGs (Namayingo Town council, Banda and Buswale Sub counties)</p> <p>1. Masiga Steven was the Agricultural officer Banda sub county</p> <p>2. Nadide Moses was the Agricultural officer Buswale sub county</p> <p>3. Ojiambo Lucas was the Assistant Agricultural officer Namayingo Town Council</p>	2
5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p>	<p>Not applicable for Namayingo district at the time of assessment 2021/2022</p>	0
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>Not applicable for Namayingo district at the time of assessment 2021/2022</p>	0
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>Not applicable for Namayingo district at the time of assessment 2021/2022</p>	0

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	Not applicable for Namayingo district as at the time of assessment 2021/2022	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	Not applicable for Namayingo district at the time of assessment 2021/2022	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	Not applicable for Namayingo district at the time of assessment 2021/2022	0

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	Budget for extension of workers as per the guidelines developed and approved by council on 26/06/2022 for the FY 2022/2023 The LG had budgeted for 157,240,000 shillings for extension of workers.	1
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Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

ii Deployed extension workers as per guidelines score 1 or else 0

Staff register for extension of workers as per the guidelines and deployed workers as per the guidelines, arranged according to the LLGs as below.

From the 3 sampled LLGs staff lists, it was confirmed that the deployed workers were as per the staff structure dated 4/08/2017

1.Banda S/C

a) Masiga Stephen- Agricultural officer.

b) Malingu Washington- Fisheries officer.

c) Dr. Ojambo Humphrens Jonan -Veterinary officer

d) Ojambo Isaac - assistant veterinary officer

2.Buswale S/C

a) Dr.Mbaziira Abdallahakim- Veterinary officer

b) Nadide Moses- Agricultural officer.

3. Namayingo T/C

a) Nasirumbi Lindah Wangira- assistant veterinary officer

b) Ojiambo Lucas- assistant agricultural officer.

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0</p>	<p>There was evidence that extension workers were working at the LLG's where they were deployed. Find proof of my justification below;</p> <ol style="list-style-type: none"> 1. Ojiambo Issac – Assistant Veterinary Officer was deployed to Banda Sub County and in the Staff Attendance Book of 30th September 2022, he reported for duty at 08:48 am 2. Nadide Moses – Agricultural officer was deployed to Buswale Sub County and in the attendance register/book of 3rd October 2022, Nadide reported for work at 7:50am 3. Nasirumbi Lindah – Assistant Veterinary officer was deployed to Namayingo Town council and in the attendance book of 31st October 2022, she reported for work at 09:02am 	2
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0</p>	<p>It's true the extension workers deployment list has been publicized and disseminated to all LLGs visited on 1st November 2022 and these include Banda, Buswale and Namayingo TC</p>	2
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>a) Evidence that the District Production Coordinator has:</p> <ol style="list-style-type: none"> i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0 	<p>There was evidence to show that annual performance appraisal were carried out. However, it should be noted that some appraisals were done after the time frame.</p> <ol style="list-style-type: none"> 1. Ojanjo Issac –Assistant Veterinary officer was appraised by Onyango Sam – SAS (Senior Assistant Secretary) on 30th June 2022 2. Wakibi Sarah – Fisheries officer was appraised by Mukyala Constance – SACAO (Senior Assistant Chief Administrative Officer) on 5th July 2022 and 	0

recommended for promotion

3. Nangira Brenda –
Agricultural officer was
appraised by John Bwire
Odunga – Assistant
Secretary on 5th July 2022.

4. Mutamba George –
Fisheries officer was
appraised by Ayubu Wasige,
the Senior Assistant
Secretary on 30th June 2022
and it was recommended
that he improves on timing
and reporting.

5. Okuku Edimondi –
Assistant Agricultural officer
was appraised by the Senior
Assistant Chief
Administrative officer –
Wasige Ayubu on 30th June
2022

6. Malingu Washington –
Fisheries officer was
appraised by Onyango Sam
– Senior Assistant Secretary
on 30th June 2022

7. Mugume Moses –
Assistant veterinary Officer
was appraised by Oundo
Charles – Senior Assistant
Secretary on 5th July 2022
and recommended for
promotion as Fisheries officer

8. Mbuga Henry – Assistant
veterinary officer was
appraised by Mukyala
Constance – Senior Assistant
Secretary on the 20th July
2022

9. Masiga Stephen –
Agricultural officer was
appraised by Onyango Sam,
the Senior Assistant
Secretary on 1st July 2022

10. Kigoonya Rogers –
veterinary officer was
appraised by Onyango Edgar
– Senior Assistant Secretary
on the 1st October 2022 and
recommended for
confirmation in service

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	As seen above, some staff members were recommended for Promotions, confirmation in service and improving in the timing and reporting but no action was taken	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	Not applicable for Namayingo district at the time of assessment	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	The LG did not have the training data base.	0

Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0	Not applicable as the LG had not yet received the Micro scale irrigation grant at the time of assessment	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0	Not applicable as the LG had not yet received the Micro scale irrigation grant at the time of assessment	0

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>Not applicable as the LG had not yet received the Micro scale irrigation grant at the time of assessment.</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>Not applicable as the LG had not yet received the Micro scale irrigation grant at the time of assessment.</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>Not applicable for Namayingo district as at the time of assessment</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>Not applicable for Namayingo district as at the time of assessment for FY.2021/2022</p>	0

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8	b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0	Not applicable for Namayingo district as at the time of assessment for FY.2021/2022	0
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8	c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0	Not applicable for Namayingo district as at the time of assessment for FY.2021/2022	0
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	Not applicable for Namayingo district at the time of assessment for FY.2021/2022	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	Not applicable for Namayingo district at the time of assessment for FY.2021/2022	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	Not applicable for Namayingo district at the time of assessment for FY.2021/2022	0

Investment Management

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>Not applicable for Namayingo district at the time of assessment for FY.2021/2022</p>	0
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>Not applicable for Namayingo district at the time of assessment for FY.2021/2022</p>	0
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>Not applicable for Namayingo district at the time of assessment for FY.2021/2022</p>	0
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>There was no evidence to show that the LG District Agricultural Engineer publicized the Eligible farmers.</p> <p>All the LLGs noticeboards visited such as Namayingo Head office, Namayingo Town council, Banda and Buswale sub county didn't have any communication about it.</p> <p>The Agricultural Engineer told me that the project had not started</p>	0

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>There was evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY on page 1 SN. 4 & 5;</p> <ul style="list-style-type: none"> • Procurement and installation of irrigation equipment, including accompanying supplier manuals and training to establish 1 demonstration site of 1.5acre at Namayombe sinde parish Buhemba S/C • Procurement and installation of irrigation equipment, including accompanying supplier manuals and training to establish 1 demonstration site of 0.4 acre at Mutumba seed school Mutumba S/C 	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>There were no requests for Quotation</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>Not applicable</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>Not applicable for Namayingo district at the time of assessment 2021/2022</p>	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	Not applicable for Namayingo district at the time of assessment 2021/2022	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	Not applicable for Namayingo district at the time of assessment for FY.2021/2022	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	Not applicable for Namayingo district at the time of assessment for FY.2021/2022	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	Not applicable for Namayingo district at the time of assessment for FY.2021/2022	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	Not applicable for Namayingo district at the time of assessment for FY.2021/2022	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	Not applicable for Namayingo district at the time of assessment 2021/2022	0
	Maximum score 18			

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	There were no micro scale irrigation investments in the FY 2021/2022	0
	Maximum score 18			

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	LG had not displayed the GRM on the Production department noticeboard as required	0
	Maximum score 6			

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework	b) Micro-scale irrigation grievances have been: <ul style="list-style-type: none"> i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0 	LG had not recorded any grievances because there were no Micro Scale irrigation investments in the FY 2021/2022 but the central grievance log book existed as of 2018	1
	Maximum score 6			

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework	b) Micro-scale irrigation grievances have been: <ul style="list-style-type: none"> ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0 	LG had not investigated grievances because there were no Micro Scale irrigation investments in the FY 2021/2022 hence no grievances existed but the central grievance log book existed as of 2018	1
	Maximum score 6			

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>LG had not responded to grievances because there were no Micro Scale irrigation investments in the FY 2021/2022 hence no grievances existed but the central grievance log book existed as of 2018</p>	1
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14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>LG had not grievances Reported on in line with LG grievance redress framework because there were no Micro Scale irrigation investments in the FY 2021/2022 hence no grievances existed but the central grievance log book existed as of 2018</p>	1
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Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro-irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>LG had not disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc FY 2021/2022</p>	0
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15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>There were no micro irrigation investments in FY 2021/2022</p>	0
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15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0</p>	<p>There were no micro irrigation investments in FY 2021/2022</p>	0
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15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0</p>	<p>There were no micro irrigation investments in FY 2021/2022</p>	0
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Safeguards in the
delivery of investments
Maximum score 6

iv. E&S Certification forms are completed and signed by
CDO prior to payments of contractor
invoices/certificates at interim and final stages of
projects score 1 or else 0

There were no micro
irrigation investments in FY
2021/2022

Micro-scale Irrigation Minimum
Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The Senior Agriculture Officer (Mr. Osinya Fredrick) was appointed by CAO on 8/10/2019 under DSC MIN NO. NDSC/122/2019/6 (1)</p>	70
Environment and Social Requirements				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<p>The indicator was not applicable at the time of assessment because there were no micro-scale irrigation investments in FY 2021/2022</p>	0

**Water & Environment Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The Civil Engineer –Water (Mr. Wabusa Joshua) was appointed on 7/10/2021 under DSC MIN NO. NDSC/005/2021/001 (7)	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	Position not catered for on their approved staff structure	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The Borehole Maintenance Technician (Ms. Namutamba Hellen) was appointed by CAO on 1st April 2015 under DSC MIN NO. NDSC 233/2015 (1)	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The Natural Resources Officer (Mr. Busagwa Alex) was appointed on 29/06/2022 by CAO under DSC MIN NO. NDSC/5/43/2022/2	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The Environment Officer (Mr. Musa Discharch) was appointed by CAO on 13/03/2019 DSC MIN NO. NDSC/88/2019	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	The Forestry officer (Mr. Muganza Emmanuel) was appointed by CAO on 30/06/2011 under BDSC 138/2011	10

Environment and Social Requirements

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	LG had carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment(ESIAs) (including child protection plans)where applicable, and abstraction permits had been issued to contractors by the Directorate of Water Resources Management(DWRM)prior to commencement of all civil works on all water sector projects evidenced by the following E&S Screening forms that were signed by the EO&CDO respectively as follows; • Drilling, casting and installation of borehole at Kamwanga on 17/01/2022 • Drilling, casting and installation of borehole ay Lyanjala on 10/01/2022 • Drilling, casting and installation of borehole at Namavundu on 04/01/2022	10
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	All water projects that were executed by the LG did not require ESIAs given their small scope according to National Environment Act No. 05 of 2019, hence costed ESMP for boreholes was prepared and signed by the EO and CDO on 18/06/2022.	10
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	There was evidence thattheContractor obtained the abstraction permit for the mini piped water supply system in Buyombo village Banda S/c. Contractor Name ; Abayaku General Enterprises Ltd Permit Number; KAM03/DP-01960/2021/PR Issuance date; 27th/05/2021 The permit was granted for a period not exceeding 1 year which came into force on Thu,1st/ 07/2021 until Thu,30th/06/2022	10

Health Minimum Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.	The District Health Officer (Dr. Magoola Patrick) was appointed by CAO on 21/03/2018 (Ref; CR/159/1) under DSC MIN NO. NDSC/62/2018	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0	The Assistant District Health Officer (Ms. Kasoga Idah Mary) was appointed by CAO on 8/10/2019 (Ref; MNGO/HR/156/01) under DSC MIN NO. NDSC/120/2019/4 (iv) (3)	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.	The Assistant District Health Officer – Environment (Mr. Mangeni Mathias Namuhenywa) was appointed by CAO on 1st April 2015 (Ref; HRM/NMGO/156/02) under DSC MIN NO. NDSC 242/2015 (1)	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.	The Principal Health Inspector (Mr. Oundo Humphrey Makoha) was appointed by CAO on 20/12/2019 (Ref; NMGO/HRM/156/01) under DSC MIN NO NDSC/132/2019/4/ (11) (16)	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	e. Senior Health Educator, score 10 or else 0.	The Senior Health Educator (Ms. Namukose Jaliat) was appointed by CAO on 28/10/2022 under DSC MIN NO. NDSC2710/NDSC 2022/08 (1)	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	f. Biostatistician, score 10 or 0.	The Biostatistician (Mr. Kizito Ali) was appointed by CAO on 27/12/2026 (Ref; HRM/NMGO/159/01) under DSC 04/2016 (b) 4	10

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>g. District Cold Chain Technician, score 10 or else 0.</p>	<p>The District Cold Chain (Mr. Ouma Shifano) was appointed by CAO on 30/06/2017 (Ref; HRM/NMGO/160/1) under DSC MIN NO. NDSC/40.16/2017</p>
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.</p>	
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>i. Principal Health Inspector, score 20 or else 0.</p>	
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>j. Health Educator, score 20 or else 0</p>	

Environment and Social Requirements

2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There is evidence that Namayingo DLG carried out Environmental, Social and Climate Change evidenced by the E&S Screening of the following Health projects below;</p> <ul style="list-style-type: none"> • Fencing of Bukana HC III on 10/10/2021 • Fencing Lolwe HC II on 12/04/2021 • Construction of Lolwe HC II on 05/11/2021
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Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

Maximum score is 30

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

All projects executed last FY did not require ESIAs given their small scope according to the National Environment Act No. 05 of 2019, hence costed ESMPS for health projects as follows;

1. Fencing of Bukana HC III on 10/10/2021

2. Fencing Lolwe HC II on 12/04/2021

3. Construction of Lolwe HC II on 05/11/2021

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The position for District Education Officer was not substantively filled. However, Mr. Makali Egombe Baasa Vicent was appointed by CAO in acting capacity on 1st July 2022 2022 (Ref; NMYG/HR/164/1) under DSC MIN NO. 229/NDSC/2022/5(e)1	0
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	b) All District/Municipal Inspector of Schools, score 40 or else 0.	All District Inspector of schools were substantively recruited and these include: 1) Ouma Godfrey Kasibante was appointed by CAO as senior inspector of schools on 28/06/2017 under DSC MIN NO. NDSC 40.9/2017 2) Maloba Thomas was appointed by CAO as Inspector of Schools on 30/06/2011 under DSC MIN NO. BDSC 152/2011/4	40
Environment and Social Requirements				
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) <i>The Maximum score is 30</i>	If the LG carried out: a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.	There was evidence that prior to commencement of all civil works for all Education sector projects LG carried out Environmental, Social and Climate Change Screening of all education projects, that is to say; E&S Screening of the proposed construction of 2 stance pit latrine at Buchinia P/S on 23/12/2021 by DEO and DCDO	15
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) <i>The Maximum score is 30</i>	If the LG carried out: b. Social Impact Assessments (ESIAs) , score 15 or else 0.	All DDEG projects implemented last FY did not require ESIAs given their small scope, according to the National Environment Act No. 05 of 2019, hence costed ESMPs were prepared.	15

Crosscutting Minimum Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0</p>	<p>The Chief Finance Officer Mr. Oguttu Paul was appointed by CAO on 28th June 2017 (Ref: HRM/NMGO/160/1) under NDSC MIN NO. NDSC 40.1/2017</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>b. District Planner/Senior Planner, score 3 or else 0</p>	<p>The position of District Planner was not substantively filled. However, Mr. Mangeni Martin was appointed by CAO in acting capacity on 29th June 2022 (Ref; NMYG/HR/164/1) under DSC MIN NO. BDSC /6/43/2022/5</p>	0
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>c. District Engineer/Principal Engineer, score 3 or else 0</p>	<p>The position for District Engineer was not substantively filled. However, Mr. Kirya Godfrey was appointed by CAO in acting capacity on 29th June 2022 (Ref; NMYG/HR/164/1) under DSC MIN NO. BDSC /6/43/2022/6</p>	0
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0</p>	<p>The District Natural Resources Officer (Mr. Busagwa Alex) was appointed by CAO on 29/06/2020 (Ref: NMYG/HR/164/1) under DSC MIN NO. NDSC/5/43/2022/2</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>e. District Production Officer/Senior Veterinary Officer, score 3 or else 0</p>	<p>The District Production Officer (Mr. Batwala Steven) was appointed by CAO on 9th/04/2019 (Ref: NMGO/HRM/156/01) Under DSC MIN No. NDSC/98/2019 (4)</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>f. District Community Development Officer/Principal CDO, score 3 or else 0</p>	<p>The District Community Development Officer (Ms. Nandanda Betty Mubiita) was appointed by CAO on 1st April 2015 (Ref; HRM/NMGO/156/02) under DSC MIN NO. NDSC 246/2015 (1)</p>	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The District Commercial Officer (Mr. Odako Zadok) was appointed on 29/06/2022 (Ref; NMYG/HR/164/1) under DSC MIN NO. NDSC/5/43/2022/1	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The Senior Procurement Officer (Ms. Kakai Harriet) was appointed by CAO on 3rd/08/2015 (Ref; HRM/NMGO/160/1) Under DSC MIN NO. NDSC 305/2015 (iii)	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The Procurement Officer (Mr. Ojiambo Foustine) was appointed by CAO on 3rd/08/2020 (Ref; NMGO/HRM/156/01) under DSC MIN NO. NDSC 04/2020/001 (ii)	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The Principal Human Resource Officer (Mr. Barasa Alexander) was appointed by CAO on 1st July 2015 (Ref; HRM/NMGO/159/1) under DSC MIN NO. NDSC/313/2015	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	Position was Vacant at the time of assessment	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The Senior Land Management Officer (Ms. Mutesi Minsi) was appointed by CAO on 27/06/2018 (Ref; CR/159/1) under DSC MIN NO. NDSC/73/2018 (i)	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>l. A Senior Accountant, score 2 or else 0</p>	<p>The Senior Accountant (Mr. Lumala Steven) was appointed by CAO on 13/03/2019 (Ref; NMGO/HRM/156/01) under DSC MIN NO. NDSC/842/2019 (i)</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>The position for Principal Internal Auditor was not substantively filled However, Mr. Oundo Samuel Maganga was appointed by CAO in acting capacity on 29th June 2022 (Ref; NMYG/HR/164/1) under DSC MIN NO. BDSC /6/43/2022/4</p>	0
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>The Principal Human Resource Officer (Secretary DSC) Mr. Opeda Odong Godfrey was appointed by CAO on 29/06/2022 (Ref; NMYG/HR/164/1) under DSC MIN NO. NDSC/5/43/2022/3</p>	2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

Namayingo DLG recruited all the 8 Senior Assistant Secretaries (SAS) and 1 Principal Town Clerk for LLG and these include;

1. Hasoho Jolly (Principal Town Clerk - Namayingo TC) was appointed by CAO on 28/06/2017 (ref; HRM/NMGO/160/1) under DSC MIN NO. BDSC 40.2/2017

2. Oundo Charles (SAS-Lolwe S/C) was appointed by CAO on 28/06/2017 (Ref; HRM/NMGO/160/1) under DSC MIN NO. NDSC 40.17/2017

3. Onyango Sam (SACAO-Banda S/C) was appointed by CAO on 8th December 2004 (Ref; NMGO/HRM/156/01) under DSC MIN NO. NDSC 004/42/2022 (26)

4. Wasige Ayubu Nabale SAS-Sigula S/C) was appointed by CAO on 1st April 2015 (Ref; HRM/NMGO/156/02) under DSC MIN NO. NDSC 228/2015 (1)

5. Batambuze Isimail (SAS-Buswale S/C) was appointed by CAO on 27/06/2018 (Ref; CR/159/1) under DSC MIN NO. NDSC/67/2018 (i)

6. Onyango Edgar Omali (SAS-Buhemba S/C) was appointed by CAO on 1st April 2015 (Ref; HRM/NMGO/156/02) under DSC MIN NO. NDSC256/2015 (1)

7. Ojiambo Fred (SAS-Buyinja S/C) was appointed by CAO on 23/06/2006 (Ref; CR/156/1) under DSC MIN NO. NDSC 37/2006

8. Mukyala Constance (SAS-Mutumba S/C) was appointed by CAO on 26/11/2012 (Ref; CR/156/1) under DSC MIN NO. NDSC 24/2012 (1)

9. Wandera Fred Mango (SAS-Bukana S/C) was appointed by CAO on 24/03/2020 (Ref; HRM/NMGO/159/01) under DSC MIN NO. NDSC 009/2020/4/ (iv)

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

Namayingo recruited all the 6 Community Development Officers as indicated below;

1. Ms. Nandundu Betty Mubiita (DCDO -HQ) was appointed by CAO on 1st April 2015 (Ref; HRM/NMGO/156/02) under DSC MIN NO. NDSC 246/2015 (1)

2. Bwire Mathew (Senior Community Development Officer) Namayingo Town Council was appointed by CAO on 28/06/2018 (Ref; HRM/NTC/159/1) under MIN NO. NDSC/75/2018 (ii)

3. Ndikwani Jackiline (Asst. CDO) Namayingo Town Council was appointed by CAO on 30/05/2016 (Ref; TCR/HRM/NMGO/156/1) under MIN NO. BDSC/161/2011(1)

4. Balyedusa Thomas (Community Development Officer) Banda Sub County was appointed by CAO on 1st April 2015 (Ref: HRM/NMGO/156/02) under MIN NO. BDSC/257/2015(2)

5. Birungi Annet (Asst. CDO) Banda Subcounty was appointed by CAO on 14/08/2020 (Ref; NMGO/HRM/156/01) under MIN NO. BDSC 04/2020/001(x)

6. Wandera Geoffrey (Senior Community Development Officer -HQ) was appointed by CAO on 28/06/2017 (Ref; HRM/NMGO/160/1) under MIN NO. BDSC 40.6/2017

These are the only ones covering all

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

Namayingo DLG recruited Senior Accounts Assistant or Accounts Assistants in all LLGs and these include;

1. Badaga Isimail Mpindi (Accounts Assistant - Mutumba S/C) was appointed by CAO on 9th April 2019 (Ref; NMGO/HR/156/01) under DSC MIN NO, NDSC 103/2019

2. Ojiambo Leonard (Accounts Assistant - Buyinja S/C) was appointed by CAO on 1st April 2015 (Ref; HRM/NMGO/156/02) under DSC MIN NO. NDSC 235/2015 (2)

3. Wasike Charles (Accounts Assistant- Buswale S/C) was appointed by CAO on 8th April 1999 (Ref; CR/156/1) under DSC MIN NO – 70/99

4. Omari David Wekesa (Accounts Assistant - Bukana S/C) was appointed by CAO on 30/06/2011 (Ref; CR/156/1) under DSC MIN NO. BDSC 134/2011

5. Ssekandi Muhamed (Accounts Assistant - Buhemba S/C) was appointed by CAO on 17/10/2013 (Ref; CR/156/1) under DSC MIN NO. NMYGO/DSC/95/2013

6. Mwoga Patrick (Senior Accounts Assistant - Sigulu S/C) was appointed by CAO on 30/06/2011 (Ref; CR/156/1) under DSC MIN NO. BDSC 147/2011

7. Auma Everlyne (Senior Accounts Assistant) was appointed by CAO on 30/06/2011 (Ref; CR/156/1) under DSC MIN NO. BDSC 135/2011

8. Kidibule Yosam (Accounts Assistant - Lolwe S/C) was appointed by CAO on 26/02/2013 (Ref; CR/156/1) under DSC MIN NO. NDSC 21/2013

3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>a. Natural Resources department,</p> <p>score 2 or else 0</p>	<p>The allocated funds for Natural Resources department in the previous FY were Shs. 34,938,069 as on page 3 of the draft AFS for FY 2021/2022.</p> <p>Actual funds released were Shs. 34,938,069 as indicated on page 3 of the draft AFS representing 100%.</p>	2
3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>b. Community Based Services department.</p> <p>score 2 or else 0.</p>	<p>The allocated funds for Community Based Services department in the previous FY were Shs. 78,144,638 as on page 3 of the draft AFS for FY 2021/2022.</p> <p>Actual funds released were Shs. 78,144,638 as indicated on page 6 of the draft AFS representing 94% below the recommended 100%</p>	2
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>a. If the LG has carried out Environmental, Social and Climate Change screening,</p> <p>score 4 or else 0</p>	<p>Namayingo DLG carried out Environment and Social Screening of DDEG projects for FY 2021-2022 evidenced by the E&S Screening Forms that were prepared and signed respectively by the DDEO & DDCDO as follows;</p> <ul style="list-style-type: none"> • Paving finance Block Compound on 17/08/2021 • Fencing of Bukana HC III on 12/10/2021 • Construction of staff houses at Lolwe HC III on 05/11/2021 • Fencing Syanyonja HC III on 12/04/2021 • Fencing of Lolwe HC on 12/04/2022 	4

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),</p>	<p>All DDEG projects that were implemented by LG in the FY 2021 given their small scope according to the National Environment Act No. 05 of 2019, hence costed ESMPs were prepared and signed by the DDEO & DDCDO as detailed in Section c below</p>	4
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score 4 or 0

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;</p>	<p>LG had Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG) which were prepared and signed respectively by the DDEO & DDCDO as follows;</p> <ul style="list-style-type: none"> • Construction of Madowa Community Learning Centre on 02/08/2021 • Health projects on 02/08/2021 • Education projects on 03/12/2021 • Paving the finance and administration block on 17/08/2021 	4
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score 4 or 0

Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>The LG had a clean audit opinion "Unqualified" for FY 2021/2022.</p>	10
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6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p>	<p>The LG submitted information to PS/ST on the status of implementation of Internal Auditor General's findings in FY 2020/2021 on 23rd/12/2021 as evidenced from the list obtained from MoFPED.</p>	0
	<p>maximum score is 10</p>	<p>score 10 or else 0.</p>	<p>They was only one finding which was raised and responded to as indicated below:</p>	
			<ul style="list-style-type: none"> • Unaccounted for funds totaling to Shs. 43,455,441 	
			<p>However, there was no evidence of submission of responses to PS/ST on the Auditor General's findings for FY 2020/2021 at both MoFPED and LG levels at the time of assessment.</p>	
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p>	<p>The LG submitted an Annual Performance Contract to MoFPED through pbs@ifmis.go.ug or www.budget.go.ug on 23rd/7/2022.</p>	4
	<p>Maximum Score 4</p>	<p>score 4 or else 0.</p>		
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p>	<p>The LG submitted an Annual Performance Report to MoFPED on 30th/8/2022 through pbs@ifmis.go.ug or www.budget.go.ug within the recommended deadline of 30th/8/2022</p>	4
	<p>maximum score 4 or else 0</p>	<p>score 4 or else 0.</p>		
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p>	<p>The LG submitted Quarterly Budget Performance Reports for all the quarters of the previous FY to MoFPED as evidenced below:</p>	4
	<p>Maximum score is 4</p>	<p>score 4 or else 0.</p>	<p>1st QBPR was submitted on 4th/2/2022</p>	
			<p>2nd QBPR was submitted on 7th /2/2022.</p>	
			<p>3rd QBPR was submitted on 30th/4/2022 (Saturday)</p>	
			<p>4th QBPR was submitted late on 30th/8/2022 within the recommended deadline of 31st/8/2022</p>	